


SDGS College:: Hindupur

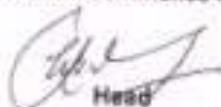
Competitive Examinations and Career Counselling Cell

Circular

Date : 20/08/2015

All the students are here by informed that the Competitive Examinations Career Counselling Cell is going to organize a 30 days basic information and Communication Technology programme entitled "Basic Computer Course for Dummies" in association with Department of Computer Science of our college. All the interested students are here by instructed to enrol their names with Sri G. Jeehan Basha, Head Department of Computer Science and obtain the syllabus on or before 30-08-2015. The Programme will commence from 04/09/2015.


Convener
Competitive Examinations and
Career Counselling Cell


Head
Department of
Computer Science


Signature of
Principal
Principal FAC
Sri G. Jeehan Basha
Head Department of Computer Science
S.D.G.S. COLLEGE
HINDUPUR - 515 202

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I BBM

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
Syllabus for "Basic Computer Course for Dummies"

Objective

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, the incumbent will be able to use the computer for basic purposes of preparing his personnel / business letters.

- Will be able to create data and basic operation with data using spreadsheet.
- Will be able to create and use basic presentation
- Will be able to view information on internet (the web)
- Will be able to create email account and send / receive emails
- Will be able to use Digital Financial Services
- Will be able to use Social Media, e-Governance and their usage etc.

This course will allow non computer science students to be part of computer users list by making them Digitally Literate.

Duration: The Course duration is of 45 days.

Unit -1: Introduction to Computer- Introduction, Objectives, Computer and Latest IT gadgets, Computers & its applications, IT gadgets and their applications, Basics of Hardware and Software, Hardware, Central Processing Unit, Input devices, Output devices, Computer Memory & storage, Connecting Keyboard, Mouse, Monitor and Printer to CPU, Software, Application Software, Systems Software, Mobile Apps, Summary

After completion of this unit, the candidate will be able to:

- Aware about computers, IT gadgets and their applications.
- Get familiar with various input, output and hardware components of a computer along with storage devices.
- Get familiar with how the keyboard, mouse, monitor and printer are connected to CPU
- Get familiar with various types of softwares used for computer and mobile apps.

Unit-2 Introduction to Operating System – Introduction, Objectives, Operating System, Operating Systems for Desktop and Laptop, Operating Systems for Mobile



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Phone and Tablets, User Interface for Desktop and Laptop, Task Bar, Icons & Shortcuts, Running an Application, Operating System Simple Setting, Using Mouse, Changing System Date and Time, Changing Display Properties, To Add or Remove Program and Features, File and Folder Management, Types of File Extensions, Summary.

After completing this unit, the student can able to:

- Well acquainted with Operating System and its applications for both desktop and mobile devices.
- able to identify various desktop screen components and modify display properties, date, time etc.
- able to add and remove new program and features, manage files and folders.
- Get aware of various types of file extensions.

Unit -3 Word Processing – Introduction, Objective, Word Processing Basics, Opening Word Processing Package, Title Bar, Menu Bar, Toolbars & Sidebar, Creating a New Document, Opening and Closing Documents, Opening Documents, Save and Save As, Closing Document, Using The Help, Page Setup, Print Preview, Printing of Documents, PDF file and Saving a Document as PDF file, Text Creation and manipulation, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Font, Color, Style and Size selection, Alignment of Text, Undo & Redo, AutoCorrect, Spelling & Grammar, Find and Replace, Formatting the Text, Paragraph Indentation, Bullets and Numbering, Change case, Header & Footer, Table Manipulation, Insert & Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of Row, Column and Merging & Splitting of Cells, Border and Shading, Shortcut Keys, Summary

After completion of this unit, the student will have

- Basic Knowledge of Word Processing, their usage, details of word processing screen.
- Opening, saving and printing a document including pdf files.
- Document creation, formatting of text, paragraph and whole document.
- Inserting Header and Footer on the document.
- Finding text on a word document and correcting spellings.
- Able to insert and manipulate tables, enhance table using borders and shading features.

Unit -4 : Working with Spread Sheet – Introduction, Objectives, Elements of Spread Sheet, Creating of Spread Sheet, Concept of Cell Address [Row and Column] and selecting a Cell, Entering Data [text, number, date] in Cells, Page Setup, Printing of



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sheet, Saving Spread sheet, Opening and Closing, Manipulation of Cells & Worksheet, Modifying / Editing Cell Content, Formatting Cell (Font, Alignment, Style), Cut, Copy, Paste & Paste Special, Changing Cell Height and Width, Inserting and Deleting Rows, Column, AutoFill, Formulas, Functions and Charts, Using Formulas for Numbers (Addition, Subtraction, Multiplication & Division), AutoSum, Functions (Sum, Count, MAX, MIN, AVERAGE), Summary

After completion of this unit, the student will have good hands-on practice on

- Basic Knowledge of Spreadsheet Processing, their usage, details of Spreadsheet screen.
- Opening, saving and printing a sheet.
- Worksheet creation, inserting and editing data in cells.
- Managing Cell heights and automatically filling the values using AutoFill
- Inserting and deleting rows /columns.
- Applying basic formulas and functions.

Unit-5 Creating Presentations – Introduction, Objectives, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Inserting & Editing Text on Slides, Inserting and Deleting Slides in a Presentation, Saving a Presentation, Manipulating Slides, Inserting Table, Adding ClipArt Pictures, Inserting Other Objects, Resizing and Scaling an Object, Presentation of Slides, Choosing a Set Up for Presentation, Running a Slide Show, Transition and Slide Timings, Automating a Slide Show, Printing Slides and Handouts, Summary

After completion of this unit, the student can able to have good hands-on practice on

- Basic Knowledge of presentations.
- Opening/saving a presentation and printing of slides and handouts.
- Manipulate slides to enhance the look of the slides as well as whole presentation by inserting a picture, objects, formatting etc.
- Running a slide show with various transitions.

Unit-6 Introduction to Network & Internet – Introduction, Objectives, Basic of Computer Networks, Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet & WWW, Applications of Internet, Website Address and URL, ISP and Role of ISP, Modes of Connecting Internet (Hotspot, Wi-Fi, LAN Cable, Broadband, USB Tethering), Popular Web Browsers (Internet Explorer/Edge, Chrome, Mozilla Firefox,



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Opera etc.), Exploring the Internet, Surfing the web, Popular Search Engines, Searching on Internet, Downloading Web Pages, Printing Web Pages, Summary

After completion of this chapter, candidate will be able to:

- Gather knowledge of various types of networks.
- Get an overview of Internet, its applications and various browsers available to access the internet.
- Connect to Internet using various modes of connections/ devices available.
- Can search Information on the Internet on various topics.
- Download and print web pages.

Unit -7 E-mail, Social Networking and e-Governance Services – Introduction, Objectives, Structure of E-mail, Using E-mails, Opening Email account, Mailbox: Inbox and Outbox, Creating and Sending a new E-mail, Replying to an E-mail message, Forwarding an E-mail message, Social Networking & e-Commerce, Netiquettes, Overview of e-Governance Services, Summary

After completion of this unit, the student will able to:

- Create an email account, compose an email, reply an email and send the email along with attachments.
- Get familiar with Social Networking, Instant Messaging and Blogs.
- Get familiar with e-Governance Services, e-Commerce and Mobile Apps.

Unit-8 Digital Financial Tools and Applications – Introduction, Objectives, Digital Financial Tools, Card (Credit / Debit), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment, Summary

After completion of this unit, the student can be able to:

- Know the Digital Financial Tools.
- Get Knowledge of Internet Banking Modes.
- Get familiar with e-Governance Services, e-Commerce


Head

Department of Computer Science




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SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell

Valedictory Report on
"Basic Computer Course for Dummies" Programme on 04/09/2015

The knowledge of Information and Communication Technology is essential for every person in order to perform their day-to-day life and to secure jobs, keeping this in mind the Competitive Examinations and Career Counselling Cell has organised 45 days Programme entitled "Basic Computer Course for Dummies" on 04/09/2015 and this program was conducted in association with Department of Computer Science. For this programme 150 students were registered.

The Valedictory function of the programme was started at 11:00 Am on 04/09/2015 by inviting the Principal, Programme Convener and the Head Department of Computer Science on to the Dias. The Principal of the College in his inaugural speech congratulated the Convener of the Programme and Computer Science Department for organising this kind of programme in the college for the benefit of students. In his speech the principal explained the importance of ICT knowledge in this 21st century for securing jobs after the graduation / Post-Graduation.

The Convener of the Programme has given an inspiring speech in connection to the ICT usage in all the sectors. The Head Department of Computer Science has assured their cooperation for conducting these kinds of programs for the benefit of the students. The Students who enrolled in this programme has expressed their satisfaction towards the programme and requested the principal to organise more number of programmes.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded by the IQAC Coordinator with Vote of Thanks and followed by National Anthem.


Convener




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Competitive Examinations and Career Counselling Cell
List of Students enrolled for "Basic Computer Course for Dummies"
for the Academic Year 2015-16

S.No	Ad.No	Name of the Student	Gender	Caste Category	Group	Year
1	14629	K.Soma Sekhar	M	BC	B.A	Third
2	14630	D.Chandra Sekhar	M	SC	B.A	Third
3	14631	E.Raja Sekhar	M	BC	B.A	Third
4	14632	T.Hari Krishna	M	BC	B.A	Third
5	14634	D.Anamath	M	BC	B.A	Third
6	14635	T.Venkatesulu	M	BC	B.A	Third
7	14636	K.Noosila	M	BC-E	B.A	Third
8	14637	B.Bhaskar Reddy	M	OC	B.A	Third
9	14640	P.Ravindra	M	SC	B.A	Third
10	14642	S.Thahaseen	F	BC-E	B.A	Third
11	14643	N.Suresh Kumar	M	BC	B.A	Third
12	14812	S.Naresh	M	OC	B.A	Third
13	14813	M.Hari Krishna	M	SC	B.A	Third
14	14817	P.Harshad Valli	M	BC-E	B.A	Third
15	14596	A.D.Darshitha Jain	F	OC	B.Com E.M	Third
16	14597	S.Imran Basha	M	BC-E	B.Com E.M	Third
17	14600	H.Aruna	F	OC	B.Com E.M	Third
18	14601	K.Arjun	M	BC	B.Com E.M	Third
19	14604	U.Nareesh	M	BC	B.Com E.M	Third
20	14605	T.H.Kavitha	F	SC	B.Com E.M	Third
21	14609	P.Rajasekhar	M	OC	B.Com E.M	Third
22	14610	K.Bharath Kumar	M	OC	B.Com E.M	Third
23	14611	B.Vijaya Kumar	M	BC	B.Com E.M	Third
24	14612	G.Pothanna	M	BC	B.Com E.M	Third
25	14613	K.S.Basheer Amman	F	BC-E	B.Com E.M	Third
26	14614	S.Shamoona	F	BC-E	B.Com E.M	Third
27	14671	K.Pritam Singh	M	BC	B.Com E.M	Third
28	14672	B.Balagrishna	M	BC	B.Com E.M	Third
29	14674	B.Pushpalatha	F	BC	B.Com E.M	Third
30	14815	D.Nagamra	M	BC	B.Com E.M	Third
31	14816	M.Setharama Rao	M	BC	B.Com T.M	Third
32	14817	M.A.Gowtham	M	BC	B.Com T.M	Third



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33	14618	P.Narasimhulu	M	BC	B.Com T.M	Third
34	14619	T.Lakshminarayana Murthy	M	SC	B.Com T.M	Third
35	14704	K.Abilash	M	BC	B.Com T.M	Third
36	14621	V.Ganga Raju	M	BC	B.Com T.M	Third
37	14624	B.A.Hareesh Kumar	M	BC	CBZ	Third
38	14625	H.Kamala	F	BC	CBZ	Third
39	14626	A.N.Hari Krishna	M	OC	CBZ	Third
40	14627	C.Prabhakar	M	SC	CBZ	Third
41	14628	M.Gangajhar	M	BC	CBZ	Third
42	14643	B.Arjuni Devi	F	BC	CBZ	Third
43	14603	C.Vishnu Vardhan Reddy	M	OC	CBZ	Third
44	14822	M.Ravi Kumar	M	SC	MPC TM	Third
45	14980	M.Bhagya Lakshmi	F	OC	B.Com T.M	Second
46	14981	T.N.Suman	M	BC	B.Com T.M	Second
47	14983	M.Sai Kumar	M	BC	B.Com T.M	Second
48	14984	C.Harish	M	SC	B.Com T.M	Second
49	14985	C.Rama Krishna	M	BC	B.Com T.M	Second
50	14986	G.Viveka Teja	M	BC	B.Com T.M	Second
51	14987	L.Manjunath	M	SC	B.Com T.M	Second
52	14988	S.M.Nafzen Banu	F	BC-E	B.Com T.M	Second
53	14989	N.Nagendra Babu	M	OC	B.Com T.M	Second
54	14990	N.Bala Krishna	M	BC	B.Com T.M	Second
55	14991	T.Shivanaju	M	BC	B.Com T.M	Second
56	14992	K.Manjunath	M	SC	B.Com T.M	Second
57	14993	D.Sreenivasulu	M	SC	B.Com T.M	Second
58	14994	D.N.Akhila	F	OC	B.Com T.M	Second
59	14995	M.Raju	M	OC	B.Com T.M	Second
60	14996	C.N.Asha	F	SC	B.Com T.M	Second
61	14997	S.Sowmya	F	BC	B.Com T.M	Second
62	15005	H.Hanumantharaya	M	SC	B.Com T.M	Second
63	15007	Y.Sreekanth Reddy	M	OC	B.Com T.M	Second
64	16007	K.Hanumantharayappa	M	BC	B.Com T.M	Second
65	14970	L.Thimathurulu	M	BC	CBZ	Second
66	14971	A.Suri	M	OC	CBZ	Second
67	14972	S.Hanumanthu	M	BC	CBZ	Second
68	14973	N.Latha	F	SC	CBZ	Second
69	14974	V.Lakshmi Narayana	M	BC	CBZ	Second
70	14975	N.Rajasekhar Reddy	M	OC	CBZ	Second
71	14977	C.M.Gayathri	F	SC	CBZ	Second



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72	14978	R.Ramesh	M	BC	CBZ	Second
73	14979	T.Rudrakshi	F	SC	CBZ	Second
74	16011	T.Pavan Kumar	M	BC	CBZ	Second
75	16013	S.Jithendra	M	BC	CBZ	Second
76	1221	P.R.Swetha	F	OC	MBA	Second
77	1222	M.Maruthi	M	SC	MBA	Second
78	1223	T.Hari Kumar Reddy	M	OC	MBA	Second
79	1224	D.Naga Charan	M	OC	MBA	Second
80	1225	B.Salman Khan	M	OC	MBA	Second
81	1226	S.Sajya Aheen	F	BC-E	MBA	Second
82	1227	G.Navya Nandini	F	OC	MBA	Second
83	1228	P.V.Indraja	F	OC	MBA	Second
84	1229	T.Bhagya Rekha	F	OC	MBA	Second
85	1230	G.G.Anil Kumar	M	BC	MBA	Second
86	1231	S.Nazreen	F	BC-E	MBA	Second
87	1232	T.Mounika	F	OC	MBA	Second
88	1233	B.Jyothi	F	BC	MBA	Second
89	1234	K.V.Dhiva Sree	F	OC	MBA	Second
90	1235	A.Vedakshari	F	BC	MBA	Second
91	1236	H.J.Naveen Kumar	M	OC	MBA	Second
92	1237	T.B.Saarthosh Kumar	M	BC	MBA	Second
93	1238	K.Narash Kumar	M	BC	MBA	Second
94	1239	L.Nagarjuna	M	OC	MBA	Second
95	1240	B.Dhanunjaya	M	BC	MBA	Second
96	1241	K.Mankanta Chari	M	BC	MBA	Second
97	1242	M.Jagadeeshwara reddy	M	OC	MBA	Second
98	1243	R.Anil Kumar Reddy	M	OC	MBA	Second
99	1244	B.H.Nagarani	F	BC	MBA	Second
100	1245	K.Siva nanda	M	BC	MBA	Second
101	1246	M.Ajay Kumar	M	OC	MBA	Second
102	1247	V.Laxman Kumar	M	BC	MBA	Second
103	1248	S.Jayanthi	F	BC	MBA	Second
104	1249	G.Chandra Shekar	M	BC	MBA	Second
105	1250	S.Sofia	F	BC-E	MBA	Second
106	1251	N.Mahesh	M	OC	MBA	Second
107	1252	A.M.Jaya sree	F	SC	MBA	Second
108	1253	Vaddi Arun Kumar	M	BC	MBA	Second
109	1254	C.Lavan Kumar	M	OC	MBA	Second
110	1255	V.Lavanya	F	BC	MBA	Second



G. S. *Principals*
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111	1254	R.Murthy	M	OC	MBA	Second
112	1257	Vaidie Lalitha	F	BC	MBA	Second
113	1258	K.Jyothi	F	BC	MBA	Second
114	1259	K.S.Barkathulla	M	BC-E	MBA	Second
115	1260	M.Murthy	M	BC	MBA	Second
116	1221	P.A.Swetha	F	OC	MBA	Second
117	15021	R.Vishwanath	M	BC	MPC TM	Second
118	15022	V.Sreenivasulu	M	BC	MPC TM	Second
119	16084	T.Manohar	M	OC	B.Com T.M	First
120	16250	B.Pavan Kumar	M	BC	B.Com T.M	First
121	16251	R.S.Rakshith	M	OC	B.Com T.M	First
122	16252	S.Naveen Kumar	M	OC	B.Com T.M	First
123	16254	B.Raja Kumar	M	OC	B.Com T.M	First
124	16256	K.Maruthi	M	OC	B.Com T.M	First
125	16257	G.Girish	M	BC	B.Com T.M	First
126	16258	P.C.Hemant Kumar	M	BC	B.Com T.M	First
127	16260	K.Rajasekhar	M	BC	B.Com T.M	First
128	16253	R.Ravi	M	BC	B.Com T.M	First
129	16255	H.K.Ramraj	M	SC	B.Com T.M	First
130	16259	M.Saradamma	F	ST	B.Com T.M	First
131	16286	B.V.Naveen Kumar	M	BC	B.Com T.M	First
132	16263	H.Naga Mani	F	SC	B.Com T.M	First
133	16271	D.Naveen Kumar	M	SC	BA	First
134	16272	T.Saloon	M	BC-E	BA	First
135	16273	C.Subramanyam	M	BC	BA	First
136	16274	K.Chandra	M	SC	BA	First
137	16096	M.Eswar	M	BC	BBM	First
138	16230	K.M.Hareesh Kumar	M	BC	BBM	First
139	16211	R.Pavan Kalyan	M	OC	BBM	First
140	16212	S.Rajaji	M	BC	BBM	First
141	16213	D.Mohammad Mustafa	M	BC-E	BBM	First
142	16214	P.Narasimha Murthy	M	BC	BBM	First
143	16215	S.MD Mubassar	M	BC-E	BBM	First
144	16216	K.N.Nikhil Tej	M	BC	BBM	First
145	16217	B.Abdul Tabrez	M	BC-E	BBM	First
146	16218	K.Faizan Khan	M	BC-E	BBM	First
147	16220	C.Sushma	F	BC	BBM	First
148	16221	B.Satish Kumar	M	OC	BBM	First
149	16223	G.Venkata Shabarish	M	OC	BBM	First



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150	16224	P.Surendra	M	BC	BBM	First
151	16225	D.S.Shivani Sejal	F	OC	BBM	First
152	16226	P.Jyothsna	F	BC	BBM	First
153	16227	M.Sreedhar	M	BC	BBM	First
154	16228	G.Sai Sindhura	F	BC	BBM	First
155	16229	G.Ramesh	M	OC	BBM	First
156	16230	G.N.Sai Girish Padav	M	BC	BBM	First
157	16231	D.Ganesh	M	BC	BBM	First
158	16232	Uroome Salma	F	BC-E	BBM	First
159	16233	K.Rajesh	M	OC	BBM	First
160	16234	N.Raju	M	SC	BBM	First
161	16235	Madana Murali Krishna	M	BC	BBM	First
162	16276	J.Narasimha Murthy	M	BC	CBZ	First
163	16277	S.Vijaya Kumar	M	BC	CBZ	First
164	16278	K.Narendra	M	SC	CBZ	First

D. Sankar
Convener

[Signature]
Principal F.A.C.

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G. S. Venkatesh
Principal
S.D.G.S. COLLEGE
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S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

CIRCULAR

Date: 28-11-2015

The Department of English is glad to announce that the certificate course in "Soft skills" will be conducted for the students of our college in the college campus. The duration of the course is one month i.e., 30 days. No fee will be collected from students. The classes will commence from 1-12-2015 to 7-01-2016. Interested candidates are required to give their names to Smt. D. Sasikala Head, Department of English.



Coordinator


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SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE HINDUPUR 2015-2016

soft skills shape the students both personally and professionally in over all development in their career.

S.NO	DATE	HOUR	TOPIC	LECTURER NAME
1	1/12/15	4-30 p.m to 5-30 p.m	Soft skills introduction	G.Sreenivasulu
2	2/12/15	4-30 p.m to 5-30 p.m	Importance and measurement of soft skills	D.Sasikala
3	3/12/15	4-30 p.m to 5-30 p.m	Art of negotiations	V.k.preetha
4	4/12/15	4-30 p.m to 5-30 p.m	Organising meetings	G.Sreenivasulu
5	5/12/15	4-30 p.m to 5-30 p.m	Organisational skills	D.Sasikala
6	7/12/15	4-30 p.m to 5-30 p.m	Motivational skills	D.Sasikala
7	8/12/15	4-30 p.m to 5-30 p.m	setting Goals	G.Sreenivasulu
8	11/12/15	4-30 p.m to 5-30 p.m	Career planning	D.Sasikala
9	12/12/15	4-30 p.m to 5-30 p.m	work ethic	Rama Devi
10	14/12/15	4-30 p.m to 5-30 p.m	creativity	V.k.preetha
11	15/12/15	4-30 p.m to 5-30 p.m	Self discovery	G.Sreenivasulu
12	16/12/15	4-30 p.m to 5-30 p.m	Positivity and motivation	G.Sreenivasulu
13	17/12/15	4-30 p.m to 5-30 p.m	Inter personal communication	V.k.preetha
14	18/12/15	4-30 p.m to 5-30 p.m	Team work	G.Sreenivasulu
15	19/12/15	4-30 p.m to 5-30 p.m	Non verbal communication	D.Sasikala
16	21/12/15	4-30 p.m to 5-30 p.m	Decision making and Problem solving skills	D.Sasikala
17	22/12/15	4-30 p.m to 5-30 p.m	Time management	G.Sreenivasulu
18	23/12/15	4-30 p.m to 5-30 p.m	Correction of errors	D.Sasikala
19	26/12/15	4-30 p.m to 5-30 p.m	conflict management	Rama Devi
20	27/12/15	4-30 p.m to 5-30 p.m	Leader ship	V.k.preetha
21	28/12/15	4-30 p.m to 5-30 p.m	Organizational skills	G.Sreenivasulu
22	29/12/15	4-30 p.m to 5-30 p.m	Handling difficult people	G.Sreenivasulu
23	30/12/15	4-30 p.m to 5-30 p.m	Adaptability	V.k.preetha
24	31/12/15	4-30 p.m to 5-30 p.m	perseverance	G.Sreenivasulu
25	2/1/16	4-30 p.m to 5-30 p.m	Managing people	D.Sasikala
26	3/1/16	4-30 p.m to 5-30 p.m	Conflict resolution	D.Sasikala
27	4/1/16	4-30 p.m to 5-30 p.m	critical thinking	G.Sreenivasulu
28	5/1/16	4-30 p.m to 5-30 p.m	Hard skills and soft skills	D.Sasikala
29	6/1/16	4-30 p.m to 5-30 p.m	Intra-Personal skills	Rama Devi
30	7/1/16	4-30 p.m to 5-30 p.m	Negotiation	V.k.preetha

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SARABAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR - 515 201
PRINCIPAL

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

REPORT ON SOFT SKILLS

The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Soft skills for the duration of 30 days. As it was resolved earlier, the main thrust of the course was to inculcate soft skills for students. The said course was started on 1.12.2015 and completed on 7.01.2016. A valedictory function was conducted on . The Head of the English department explained briefly the necessity of soft skills in the present world. The principal attended the function and issued the certificates to the students.


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SDGS College::Hindupur
Department of Physical Education
2015-16

CIRCULAR

Dt. 13.07.2015.

All the students are hereby informed that, the Department of Physical education of this college is going to organize 45 days certificate course in Yoga. All interested students are instructed to register their names with Sri Y.Hemant Kumar, Physical Director and Course coordinator on or before 17.07.2015. The programme will commence from 25.07.2015.


 Physical Director
PHYSICAL DIRECTOR


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HINDUPUR - 515 202

DEGREE	1 Yr.	2 Yr.	3 Yr.
B.A.			
B.Sc MPC			
CBZ			
MPCS			
MECS			
MSCS			
B.Com TM			
EM			
COMP APPL			
BBM			


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PG Course	1 Yr.	2 Yr.
MBA		
M.Com (Prof).		

Copy to the notice board
 For Circulation to the Students



SDGS College::Hindupur

Department of Physical Education - 2015-2016

Certificate Course In Yoga- Syllabus

Techniques Training and Practice:

Asanas, Pranayama, Kriyas, Bandhas, Mudras, Meditation and other traditional techniques

Unit.1.ASANAS –

- Asanas include warm up exercises, sun salutation variations, traditional hatha, vinyasa flow (various thematic sessions ie hip opening, heart opening, chakra balancing), art of sequencing (opening, warmup, going-in and out, finishing, relaxation), modifications for beginners, Standing Asanas, Forward bends, backbends, inversions, twists, balancing asanas like_1. Shrisahasana, 2. Crocodile Practices (Four variations) 3. Pavan muktasana 4. Naukasana, 5 Sarvangasana 6. Matsyasana 7. Halasana, 8.Karnapidasana 9. Bhujangasana 10. Shalabhasana 11.Dhanurasana 14 Vakrasana 15.Ardha-Matsyendrasana 16. Gomukhasana 17.Matsyendra sana 18. Mayurasana

Unit.2.PRANAYAMA –

- Introduction to various meditation techniques. The purpose & benefits of meditation, breathing techniques ie. Kapala Bhati, Anuloma Viloma, Bhastrika, Brahmari, Shitali and Ujjayi ,Sitkari, Suryabhedana, Chandra bhedana

Unit.3.SHATKRIYAS –

- Shatkriyas or Shatkarmas are yogic purification techniques of the body that cleanse inner tracts (respiratory tract & digestive tract) to help prepare the body for proper practice of yogasana and pranayama ie. Jala Neti, Sutra Neti, Kapal Bhati, Trataka, Dhauti(Vamana,Danda , Vastra)Aganisara, Shankhaprakachafana

Unit.4.Bandhas

- Jalandhara Bandha,Uddiyana Bandha,Jicha Bandha,Mula Bandha

Unit.5.Other Practices

- Meditation Techniques.Suryanamaskar, Some physical exercises.



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Physical Director
Physical Director
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HINDUPUR - 515 202 (A.P.)

SDGS College::Hindupur

Department of Physical Education

Certificate Course in Yoga - 2015-16

Names of the students

S.No	Admn No	Name of the Student	Gender	Caste Category	Group	Year
1	118	D.Venkaresh Babu	M	BC	M.COM	Second
2	124	V.Narasimha Murthy	M	BC	M.COM	Second
3	1239	L.Nagarjuna	M	OC	MBA	Second
4	1270	Y.Murali	M	SC	MBA	Second
5	1317	M.D.Vikram Khan	M	MIN	MBA	Second
6	1335	V.N Hari Hara Prasad	M	OC	MBA	Second
7	15012	M.Suresh	M	SC	B.A HEP	Second
8	14640	P.Ravindra	M	SC	B.A HEP	Third
9	15018	S.Dadapeer	M	MIN	B.A HEP	Second
10	14635	T.Venkatesulu	M	BC	B.A HEP	Third
11	14863	K.Bhuvaneshwari	F	OC	B.Com C.A	Second
12	14849	L.Ramesh	M	SC	B.Com C.A	Second
13	14869	E.Narasimha Murthy	M	SC	B.Com C.A	Second
14	14863	K.Bhuvaneshwari	F	OC	B.Com C.A	Second
15	14883	B.Ramamohan	M	BC	B.Com C.A	Second
16	14918	B.Naresh Naik	M	ST	B.Com C.A	Second
17	14723	K.Meena	F	BC	B.Com C.A	Third
18	14989	N.Nagendra Babu	M	OC	B.Com EM	Second
19	14997	S.Sowmya	F	BC	B.Com EM	Second
20	15072	C.Divakar Reddy	M	OC	BBM	Second
21	14766	E.A.Rajendra	M	OC	BBM	Third
22	14785	G.Vedha	F	BC	BBM	Third
23	14789	R.A.Sushma	F	OC	BBM	Third
24	16011	T.Pavan Kumar	M	BC	CBZ TM	Second
25	16017	C.Sai Kumar	M	BC	MECS	Second
26	14788	P.Nanda Kishore	M	SC	MECS	Third
27	16221	B.Satish Kumar	M	OC	BBM	First
28	14743	M.Ganga Raju	M	SC	MPCS	Third
29	16028	P.Pavan Kumar Reddy	M	OC	MPCS	First
30	16208	N.Lakshmi Narayana	M	BC	MSCS	First

Department of Physical Education
Physical Director
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)



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S.D.G.S. COLLEGE
HINDUPUR - 515 201

Principal
S.D.G.S. COLLEGE
HINDUPUR - 515 201

SDGS COLLEGE: HINDUPUR
Department of physical Education

Valedictory Report on

Certificate Course in Yoga

Dr: 26-09-2015

The art of practicing yoga is essential for every person as it helps in controlling an individual's mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind; it also helps manage stress and anxiety. Keeping in view of the Benefits of Yoga the Department of physical Education has organised 45 days **Certificate Course In Yoga** on 20-07-2015. 30 students were registered for this programme.

The Valedictory function of the programme is started at 4:00 pm on 26-09-2015 inviting the Principal, and the Physical Director on to the Dias. The Principal of the College in his inaugural speech congratulated the Physical Director for organising this kind of programme in the college for the benefit of students.

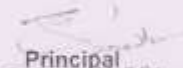
The Physical Director has assured their cooperation for conducting these kinds of programs in every year. The Students who enrolled in this programme has expressed their satisfaction towards the programme.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded with Vote of Thanks by the Additional Physical Director.


Department of Physical Education
Physical Director
S.D.G.S.College
HINDUPUR - 515 201 (A.P.)




PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515201.


Principal
Principal
S.D.G.S. COLLEGE
HINDUPUR-515201


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Competitive Examinations and Career Counselling Cell

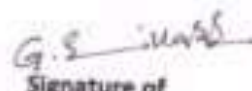
Circular

Date : 20/08/2016

All the students are here by informed that the Competitive Examinations Career Counselling Cell is going to organize a 30 days basic Information and Communication Technology programme entitled "Basic Computer Course for Dummies" in association with Department of Computer Science of our college. All the interested students are instructed to enrol their names with Sri G. JeehanBasha, Head Department of Computer Science and obtain the syllabus on or before 30-08-2016. The Programme will commence from 01/09/2016.


Convener
Competitive Examinations and
Career Counselling Cell


Head
Department of
Computer Science

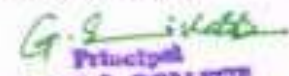

Signature of
Principal

Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

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All Notice Boards
For Circulation to Students



BA(HEP) @
I BCOM(TM) @
I BCOM(EM) @
I BBA @
II MBA @
III BA(HEP) @


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202
III BCOM(EM) @
III BCOM(TM) @

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
Syllabus for "Basic Computer Course for Dummies"

Objective

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, the incumbent will be able to use the computer for basic purposes of preparing his personnel / business letters.

- Will be able to create data and basic operation with data using spreadsheet.
- Will be able to create and use basic presentation
- Will be able to view information on internet (the web)
- Will be able to create email account and send / receive emails
- Will be able to use Digital Financial Services
- Will be able to use Social Media, e-Governance and their usage etc.

This course will allow non computer science students to be part of computer users list by making them Digitally Literate.

Duration: The Course duration is of 45 days.

Unit -1: Introduction to Computer- Introduction, Objectives, Computer and Latest IT gadgets, Computers & its applications, IT gadgets and their applications, Basics of Hardware and Software, Hardware, Central Processing Unit, Input devices, Output devices, Computer Memory & storage, Connecting Keyboard, Mouse, Monitor and Printer to CPU, Software, Application Software, Systems Software, Mobile Apps, Summary

After completion of this unit, the candidate will be able to:

- Aware about computers, IT gadgets and their applications.
- Get familiar with various input, output and hardware components of a computer along with storage devices.
- Get familiar with how the keyboard, mouse, monitor and printer are connected to CPU
- Get familiar with various types of softwares used for computer and mobile apps.

Unit-2 Introduction to Operating System – Introduction, Objectives, Operating System, Operating Systems for Desktop and Laptop, Operating Systems for Mobile



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Phone and Tablets, User Interface for Desktop and Laptop, Task Bar, Icons & Shortcuts, Running an Application, Operating System Simple Setting, Using Mouse, Changing System Date and Time, Changing Display Properties, To Add or Remove Program and Features, File and Folder Management, Types of File Extensions, Summary.

After completing this unit, the student can able to:

- Well acquainted with Operating System and its applications for both desktop and mobile devices.
- able to identify various desktop screen components and modify display properties, date, time etc.
- able to add and remove new program and features, manage files and folders.
- Get aware of various types of file extensions.

Unit -3 Word Processing – Introduction, Objective, Word Processing Basics, Opening Word Processing Package, Title Bar, Menu Bar, Toolbars & Sidebar, Creating a New Document, Opening and Closing Documents, Opening Documents, Save and Save As, Closing Document, Using The Help, Page Setup, Print Preview, Printing of Documents, PDF file and Saving a Document as PDF file, Text Creation and manipulation, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Font, Color, Style and Size selection, Alignment of Text, Undo & Redo, AutoCorrect, Spelling & Grammar, Find and Replace, Formatting the Text, Paragraph Indentation, Bullets and Numbering, Change case, Header & Footer, Table Manipulation, Insert & Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of Row, Column and Merging & Splitting of Cells, Border and Shading, Shortcut Keys, Summary

After completion of this unit, the student will have

- Basic Knowledge of Word Processing, their usage, details of word processing screen.
- Opening, saving and printing a document including pdf files.
- Document creation, formatting of text, paragraph and whole document.
- Inserting Header and Footer on the document.
- Finding text on a word document and correcting spellings.
- Able to insert and manipulate tables, enhance table using borders and shading features.

Unit -4 : Working with Spread Sheet – Introduction, Objectives, Elements of Spread Sheet, Creating of Spread Sheet, Concept of Cell Address [Row and Column] and selecting a Cell, Entering Data [text, number, date] in Cells, Page Setup, Printing of



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sheet, Saving Spread sheet, Opening and Closing, Manipulation of Cells & Worksheet, Modifying / Editing Cell Content, Formatting Cell (Font, Alignment, Style), Cut, Copy, Paste & Paste Special, Changing Cell Height and Width, Inserting and Deleting Rows, Column, AutoFill, Formulas, Functions and Charts, Using Formulas for Numbers (Addition, Subtraction, Multiplication & Division), AutoSum, Functions (Sum, Count, MAX, MIN, AVERAGE), Summary

After completion of this unit, the student will have good hands-on practice on

- Basic Knowledge of Spreadsheet Processing, their usage, details of Spreadsheet screen.
- Opening, saving and printing a sheet.
- Worksheet creation, inserting and editing data in cells.
- Managing Cell heights and automatically filling the values using AutoFill
- Inserting and deleting rows /columns.
- Applying basic formulas and functions.

Unit-5 Creating Presentations – Introduction, Objectives, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Inserting & Editing Text on Slides, Inserting and Deleting Slides in a Presentation, Saving a Presentation, Manipulating Slides, Inserting Table, Adding ClipArt Pictures, Inserting Other Objects, Resizing and Scaling an Object, Presentation of Slides, Choosing a Set Up for Presentation, Running a Slide Show, Transition and Slide Timings, Automating a Slide Show, Printing Slides and Handouts, Summary

After completion of this unit, the student can able to have good hands-on practice on

- Basic Knowledge of presentations.
- Opening/saving a presentation and printing of slides and handouts.
- Manipulate slides to enhance the look of the slides as well as whole presentation by inserting a picture, objects, formatting etc.
- Running a slide show with various transitions.

Unit-6 Introduction to Network & Internet – Introduction, Objectives, Basic of Computer Networks, Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet & WWW, Applications of Internet, Website Address and URL, ISP and Role of ISP, Modes of Connecting Internet (Hotspot, Wi-Fi, LAN Cable, Broadband, USB Tethering), Popular Web Browsers (Internet Explorer/Edge, Chrome, Mozilla Firefox,



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Principal
B.D.G.S. COLLEGE
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Opera etc.), Exploring the Internet, Surfing the web, Popular Search Engines, Searching on Internet, Downloading Web Pages, Printing Web Pages, Summary

After completion of this chapter, candidate will be able to:

- Gather knowledge of various types of networks.
- Get an overview of Internet, its applications and various browsers available to access the internet.
- Connect to Internet using various modes of connections/ devices available.
- Can search Information on the Internet on various topics.
- Download and print web pages.

Unit -7 E-mail, Social Networking and e-Governance Services – Introduction, Objectives, Structure of E-mail, Using E-mails, Opening Email account, Mailbox: Inbox and Outbox, Creating and Sending a new E-mail, Replying to an E-mail message, Forwarding an E-mail message, Social Networking & e-Commerce, Netiquettes, Overview of e-Governance Services, Summary

After completion of this unit, the student will able to:

- Create an email account, compose an email, reply an email and send the email along with attachments.
- Get familiar with Social Networking, Instant Messaging and Blogs.
- Get familiar with e-Governance Services, e-Commerce and Mobile Apps.

Unit-8 Digital Financial Tools and Applications – Introduction, Objectives, Digital Financial Tools, Card (Credit / Debit), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment, Summary

After completion of this unit, the student can be able to:

- Know the Digital Financial Tools.
- Get Knowledge of Internet Banking Modes.
- Get familiar with e-Governance Services, e-Commerce


Head

Department of Computer Science




Principal
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Competitive Examinations and Career Counselling Cell

Valedictory Report on
Basic Computer Course for Dummies Programme on 01/09/2016

The knowledge of Information and Communication Technology is essential for every person in order to perform their day-to-day life and to secure jobs, keeping this in mind the Competitive Examinations and Career Counselling Cell has organised 45 days Programme entitled "Basic Computer Course for Dummies" on 01/09/2016 and this program was conducted in association with Department of Computer Science. For this programme 150 students were registered.

The Valedictory function of the programme is started at 11:00 Am on 01/09/2016 by inviting the Principal, Programme Convener and the Head Department of Computer Science on to the Dias. The Principal of the College in his inaugural speech congratulated the Convener of the Programme and Computer Science Department for organising this kind of programme in the college for the benefit of students. In his speech the principal explained the importance of ICT knowledge in this 21st century for securing jobs after the graduation / Post-Graduation.

The Convener of the Programme has given an inspiring speech in connection to the ICT usage in all the sectors. The Head Department of Computer Science has assured their cooperation for conducting these kinds of programs for the benefit of the students. The Students who enrolled in this programme has expressed their satisfaction towards the programme and requested the principal to organise more number of programmes.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded by the IQAC Coordinator with Vote of Thanks and followed by National Anthem.


Convener




Principal
SDGS COLLEGE
HINDUPUR-515 202

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
List of Students enrolled for "Basic Computer Course for Dummies"

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
1	16393	M.Banu Chandra Nalik	M	ST	B.A(HEP)	First
2	16394	T.H.Venkatesh	M	OC	B.A(HEP)	First
3	16395	V.Praveen Kumar	M	BC	B.A(HEP)	First
4	16397	N.Saima	F	OC	B.A(HEP)	First
5	16400	N.Sanesh	M	BC	B.A(HEP)	First
6	16601	G.Hahumantharaya	M	BC	B.A(HEP)	First
7	16602	M.Jagadeesh Kumar	M	BC	B.A(HEP)	First
8	16603	V.N.Chandrappa	M	BC	B.A(HEP)	First
9	16604	A.Kadriappa	M	SC	B.A(HEP)	First
10	16605	M.Narasimha Murthy	M	BC	B.A(HEP)	First
11	16606	N.Sreenivas	M	BC	B.A(HEP)	First
12	16607	C.Gopi	M	OC	B.A(HEP)	First
13	16608	M.Prakash	M	SC	B.A(HEP)	First
14	16644	B.Vinod Kumar	M	SC	B.A(HEP)	First
15	16558	G.Anjappa	M	BC	B.A(HEP)	First
16	16599	M.Awarthanaraya na	M	SC	B.A(HEP)	First
17	16631	U.Siva Sankar	M	BC	B.COM (TM)	First



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18	16632	G.Hemant	M	BC	B.COM (TM)	First
19	16633	K.Naveena Chari	M	BC	B.COM (TM)	First
20	16634	P.R.Ravi Kumar	M	BC	B.COM (TM)	First
21	16635	C.P.Kollappa	M	SC	B.COM (TM)	First
22	16637	M.Suresh Naik	M	ST	B.COM (TM)	First
23	16638	K.Grish	M	SC	B.COM (TM)	First
24	16639	P.Marjunatha	M	BC	B.COM (TM)	First
25	16642	M.Ramesh	M	BC	B.COM (TM)	First
26	16627	N.Ramesh	M	BC	B.COM (TM)	First
27	16628	A.Vinod Kumar	M	BC	B.COM (TM)	First
28	16629	K.Shiva Kumar	M	BC	B.COM (TM)	First
29	16630	B.Suresh	M	BC	B.COM (TM)	First
30	16636	G.Bhavani	F	OC	B.COM (TM)	First
31	16640	S.Nagaraju Setty	M	OC	B.COM (TM)	First
32	16641	R.Naresh Gowd	M	BC	B.COM (TM)	First
32	16643	S.Naresh	M	BC	B.COM (TM)	First
33	16631	U.Siva Sankar	M	BC	B.COM (TM)	First
34	16609	P.Hemant Kumar	M	BC	B.COM (EM)	First
35	16610	R.Rubeeha Khann	F	OC	B.COM (EM)	First
36	16611	K.Harish	M	BC	B.COM (EM)	First
37	16612	N.Nagabudhana	M	BC	B.COM (EM)	First
38	16613	H.Srisha	F	SC	B.COM (EM)	First
39	16616	S.Mahaboo Bee	F	BC-E	B.COM (EM)	First
40	16619	E.Prabhakar	M	BC	B.COM (EM)	First



G. S. Srinivas
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S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
41	16305	P.Suneel Sekhar	M	SC	BBA	First
42	16358	B.Naveen Kumar	M	OC	BBA	First
43	16359	C.Nani Kumar	M	BC	BBA	First
44	16360	K.P.Presthika	F	OC	BBA	First
45	16362	C.Ajay Kumar	M	BC	BBA	First
46	16363	V.Sree Nageswari	F	OC	BBA	First
47	16364	B.A.Mujahid	M	BC-E	BBA	First
48	16365	G.Sai Mani Deepika	F	OC	BBA	First
49	16368	N.Madhu Priya	F	OC	BBA	First
50	16367	K.S.Guna Sekhar	M	SC	BBA	First
51	16369	K.Vinod	M	OC	BBA	First
52	16370	B.S.Younis	M	BC	BBA	First
53	16371	V.Sreenivas	M	OC	BBA	First
54	16372	F.Aliya Banu	F	OC	BBA	First
55	16373	K.N.Rajya Lakshmi	F	BC	BBA	First
56	16374	K.Madhu Babu	M	BC	BBA	First
57	16375	P.K.Hafeez Khan	M	BC-E	BBA	First
58	16376	P.Leeha Krishna	M	BC	BBA	First
59	16377	R.Irfan	M	BC-E	BBA	First
60	16378	K.Thanuj Kumar	M	BC	BBA	First
61	16379	A.Sunil Kumar	M	BC	BBA	First
62	16380	N.Sanath Raj Kumar	M	BC	BBA	First
63	16382	G.Vijay Kumar	M	BC	BBA	First
64	16384	K.Sai Pavan Kalyan	M	BC	BBA	First



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65	16385	G.Pawan	M	BC	BBA	First
66	16386	K.Santhosh Kumar	M	OC	BBA	First
67	16387	M.Chandra Sekhar	M	BC	BBA	First
68	16388	K.Haseef	M	BC-E	BBA	First
69	16389	S.Madan Mohan Raviy	M	OC	BBA	First
70	16390	G.Vishnu Vardhan	M	BC	BBA	First
71	16391	K.Hemanth	M	OC	BBA	First
72	16393	Shah Dawood Basha	M	BC-E	BBA	First
73	16394	B.Venu Gopal	M	BC	BBA	First
74	16395	B.Kavya Sree	F	OC	BBA	First
75	16396	S.Dattapeer	M	BC-E	BBA	First
76	16397	K.Chinwappa	M	BC	BBA	First
77	16398	D.S.Sai Mahadevi	M	BC	BBA	First
78	16399	M.V.Ashinay	M	OC	BBA	First
79	16400	K.Suresh	M	OC	BBA	First
80	16401	K.H.Lokesh	M	SC	BBA	First
81	16402	P.Sumeet Sekhar	M	SC	BBA	First



G.P. inale
Principle,
S.D.G.S. COLLEGE
HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
82	1341	S.Tharun Kumar	M	SC	MBA	Second
83	1342	R.Nirmala	F	OC	MBA	Second
84	1343	S.Naveen Kumar	M	BC	MBA	Second
85	1344	S.Pfan	M	BC-E	MBA	Second
86	1345	R.K.Rajtha	F	OC	MBA	Second
87	1346	S.Rubia Khanum	F	OC	MBA	Second
88	1347	H.Anjan Murthy	M	SC	MBA	Second
89	1348	P.V.Rashmi	F	OC	MBA	Second
90	1349	A.F.Raziya	F		MBA	Second
91	1350	S.V.Meghana	F	BC	MBA	Second
92	1351	P.Latha sree	F	BC	MBA	Second
93	1352	D.L.Ravi Kumar	M	BC	MBA	Second
94	1353	M.D.Brahim Mohammed	M	BC	MBA	Second
95	1354	V.Ajay Kumar	M	BC	MBA	Second
96	1355	S.Marjunath Reddy	M	OC	MBA	Second
97	1356	S.Srekanth Reddy	M	BC	MBA	Second
98	1357	V.Naresh	M	SC	MBA	Second
99	1358	M.Siddiq	M	BC-E	MBA	Second
100	1359	G.Amresh	M	BC	MBA	Second
101	1360	G.Vinod Kumar	M	BC	MBA	Second
102	1361	T.Bala Jan	M	OC	MBA	Second



G. S. V. K. S.
Principal
S.D.G.S. COLLEGE
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103	1362	R.D. Varun	M	OC	MBA	Second
104	1363	V.Harshitha	F	OC	MBA	Second
105	1364	A.Tejaswini	F	OC	MBA	Second
106	1365	T.R.Shivan Kumar	M	OC	MBA	Second
107	1366	C.Raja Shekar	M	SC	MBA	Second
108	1367	B.Rajashakar Reddy	M	OC	MBA	Second
109	1368	V.Geetha	F	BC	MBA	Second
110	1369	P.Nandini	F	BC	MBA	Second
111	1370	B.Tazeer Basha	M	BC-E	MBA	Second
112	1371	G.Mithalesh Yadav	M	BC	MBA	Second
113	1372	V.M.Durga Prasad	M	BC	MBA	Second
114	1373	T.Fahat Khan	M	OC	MBA	Second
115	1374	T.Shanu Pragnya	F	OC	MBA	Second
116	1375	S.Siva Sai Krishna	M	BC	MBA	Second
117	1376	B.N.Hema latha	F	BC	MBA	Second
118	1377	P.M.Fazil	M	OC	MBA	Second
119	1378	J.Rajeshwari	F	BC	MBA	Second
120	1379	K.Nari Prasad	M	BC	MBA	Second
121	1380	V.Sravani	F	BC	MBA	Second
122	1341	S.Tharun Kumar	M	SC	MBA	Second



G. Srinivas
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
123	15010	S.Swapna	F	BC	BAHEP	Third
124	15011	T.Ramesh	M	BC	BAHEP	Third
125	15012	M.Suresh	M	SC	BAHEP	Third
126	15013	T.Greenwasa	M	BC	BAHEP	Third
127	15014	V.Gajendra	M	BC	BAHEP	Third
128	15015	D.Narjundeswara	M	BC	BAHEP	Third
129	15016	M.Balaji	M	BC	BAHEP	Third
130	15018	S.Dadapeer	M		BAHEP	Third
131	15020	K.C.Gangadhar	M	BC	BAHEP	Third
132	15019	A.Naga Raju	M	SC	BAHEP	Third
133	16006	B.Kanganath	M	SC	BAHEP	Third
134	14980	M.Bhagya Lakshmi	F	OC	B.COM (EM)	Third
135	14981	T.N.Suman	M	BC	B.COM (EM)	Third
136	14983	N.Sai Kumar	M	BC	B.COM (EM)	Third
137	14984	C.Harish	M	SC	B.COM (EM)	Third
138	14985	C.Rama Krishna	M	BC	B.COM (EM)	Third
139	14986	G.Viswa Teja	M	BC	B.COM (EM)	Third
140	14987	L.Manjunath	M	SC	B.COM (EM)	Third



G. S. i. v. k. s.
Principal
S.D.G.S. COLLEGE
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141	14988	S.M.Naldeen Babu	F		B.COM (EM)	Third
142	14989	N.Nagendra Babu	M	OC	B.COM (EM)	Third
143	14990	N.Bala Krishna	M	BC	B.COM (EM)	Third
144	14991	T.Shivareju	M	BC	B.COM (EM)	Third
145	14992	K.Marjunath	M	SC	B.COM (EM)	Third
146	14993	D.Sreenivasulu	M	SC	B.COM (EM)	Third
147	14994	D.N.Akhila	F	OC	B.COM (EM)	Third
148	14995	M.Raju	M	OC	B.COM (EM)	Third
149	14996	C.N.Asha	F	SC	B.COM (EM)	Third
150	14997	S.Sowmya	F	BC	B.COM (EM)	Third
151	15095	H.Hanumanthara ya	M	SC	B.COM (EM)	Third
152	15097	Y.Sreekanth Reddy	M	OC	B.COM (EM)	Third
153	16007	K.Hanumantharay appa	M	BC	B.COM (EM)	Third
154	14970	L.Thrinethruzu	M	BC	BSC CBZ (TM)	Third
155	14971	A.Suri	M	OC	BSC CBZ (TM)	Third
156	14972	S.Hamumanthu	M	BC	BSC CBZ (TM)	Third



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Principal
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157	14973	N.Latha	F	SC	BSC CBZ (TM)	Third
158	14974	V.Lakshmi Narasana	M	BC	BSC CBZ (TM)	Third
159	14978	R.Ramesh	M	BC	BSC CBZ (TM)	Third
160	14979	T.Rudrakshi	F	SC	BSC CBZ (TM)	Third
161	14911	T.Pawan Kumar	M	BC	BSC CBZ (TM)	Third
162	14913	S.Jithendra	M	BC	BSC CBZ (TM)	Third
163	15021	R.Vishwanath	M	SC	BSC MPC TM	Third

R. Sankar
Collaborator

G. C. Vasth
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202



G. C. Vasth
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

CIRCULAR

Date: 16.12.16.

The Department of English is glad to announce that the certificate course in "Soft skills" will be conducted for the students of our college in the college campus. The duration of the course is one month i.e., 30 days. No fee will be collected from students. The classes will commence from 19.12.16 to 2.02.17. Interested candidates are required to give their names to Smt. D. Sasikala Head, Department of English.

R. Sathya
Coordinator

G. S. Sathya
Principal
PRINCIPAL
S. D. G. S. COLLEGE
HINDUPUR-515 201

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G. S. Sathya
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HINDUPUR-515 201.



SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE HINDUPUR 2016-2017

soft skills shape the students both personally and professionally in over all development in their career.

S.NO	DATE	HOUR	TOPIC	LECTURER NAME
1	19/12/16	4-30 p.m to 5-30 p.m	Soft skills introduction	D.Sasikala
2	20/12/16	4-30 p.m to 5-30 p.m	Importance and measurement of soft skills	V.k.preetha
3	21/12/16	4-30 p.m to 5-30 p.m	Art of negotiations	Rama Devi
4	22/12/16	4-30 p.m to 5-30 p.m	Organising meetings	D.Sasikala
5	23/12/16	4-30 p.m to 5-30 p.m	Organisational skills	D.Sasikala
6	24/12/16	4-30 p.m to 5-30 p.m	Motivational skills	Rama Devi
7	26/12/16	4-30 p.m to 5-30 p.m	setting Goals	D.Sasikala
8	27/12/16	4-30 p.m to 5-30 p.m	Career planning	Rama Devi
9	28/12/16	4-30 p.m to 5-30 p.m	work ethic	V.k.preetha
10	29/12/16	4-30 p.m to 5-30 p.m	creativity	D.Sasikala
11	30/12/16	4-30 p.m to 5-30 p.m	Self discovery	D.Sasikala
12	31/12/16	4-30 p.m to 5-30 p.m	Positivity and motivation	V.k.preetha
13	2/1/17	4-30 p.m to 5-30 p.m	Inter personal communication	V.k.preetha
14	3/1/17	4-30 p.m to 5-30 p.m	Team work	D.Sasikala
15	4/1/17	4-30 p.m to 5-30 p.m	Non verbal communication	D.Sasikala
16	16/1/17	4-30 p.m to 5-30 p.m	Decision making and Problem solving skills	D.Sasikala
17	17/1/17	4-30 p.m to 5-30 p.m	Time management	D.Sasikala
18	18/1/17	4-30 p.m to 5-30 p.m	Correction of errors	Rama Devi
19	19/1/17	4-30 p.m to 5-30 p.m	conflict management	V.k.preetha
20	20/1/17	4-30 p.m to 5-30 p.m	Leader ship	Rama Devi
21	21/1/17	4-30 p.m to 5-30 p.m	Organizational skills	V.k.preetha
22	23/1/17	4-30 p.m to 5-30 p.m	Handling difficult people	V.k.preetha
23	24/1/17	4-30 p.m to 5-30 p.m	Adaptability	Rama Devi
24	25/1/17	4-30 p.m to 5-30 p.m	perseverance	D.Sasikala
25	27/1/17	4-30 p.m to 5-30 p.m	Managing people	V.k.preetha
26	28/1/17	4-30 p.m to 5-30 p.m	Conflict resolution	V.k.preetha
27	31/1/17	4-30 p.m to 5-30 p.m	critical thinking	D.Sasikala
28	1/2/17	4-30 p.m to 5-30 p.m	Hard skills and soft skills	Rama Devi
29	2/2/17	4-30 p.m to 5-30 p.m	Intra-Personal skills	V.k.preetha
30	3/2/17	4-30 p.m to 5-30 p.m	Negotiation	D.Sasikala

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Signature of Principal
PRINCIPAL
S.G.S. COLLEGE
HINDUPUR-5152

PRINCIPAL
SARADAMBA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

REPORT ON SOFT SKILLS

The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Soft skills for the duration of 30 days. As it was resolved earlier, the main thrust of the course was to inculcate soft skills for students. The said course was started on 19.12.2016 and completed on 3.02.2017. A valedictory function was conducted on 3.02.2017. The Head of the English department explained briefly the necessity of soft skills in the present world. The principal attended the function and issued the certificates to the students.



G.S. *Wally*
Principal
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR - 515 201

G.S. *Wally*
PRINCIPAL
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

SDGS College::Hindupur
Department of Physical Education

2016-17

CIRCULAR

Dt: 18-07-2016

All the students are hereby informed that, the Department of Physical education of this college is going to organise 45 days certificate course in Yoga. All interested students are instructed to register their names with Sri Y.Hemanth Kumar, Physical Director and Course coordinator on or before 21-07-2016. The programme will commence from 25-07-2016.

(Signature)
 Physical Director

(Signature)
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515201

PHONE NO: 8152704444

DEGREE	1 Yr.	2 Yr.	3 Yr.
B.A.	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Sc MPC	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
CBZ	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MPCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MECS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MSCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Com. TM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
EM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
Comp.Appl	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
BBA	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>

(Signature)
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515201.



PG Course	1 Yr.	2 Yr.
MBA	<i>(Signature)</i>	<i>(Signature)</i>
M.Com (Prof).	<i>(Signature)</i>	<i>(Signature)</i>

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SDGS College :: Hindupur
Department of Physical Education - 2016-17
Certificate Course In Yoga - Syllabus

Techniques Training and Practice:

Asanas, Pranayama, Kriyas, Bandhas, Mudras, Meditation and other traditional techniques

Unit 1 ASANAS

- Asanas include warm up exercises, sun salutation variations, traditional hatha, vinyasa flow (various thematic sessions ie hip opening, heart opening, chakra balancing), art of sequencing (opening, warmup, going in and out, finishing, relaxation), modifications for beginners, Standing Asanas, Forward bends, backbends, inversions, twists, balancing asanas like 1. Shrishasana, 2. Crocodile Practices (Four variations) 3. Pavan muktasana 4. Naukasana, 5 Sarvangasana 6. Matsyasana 7. Halasana, 8. Karnapidasana 9 Bhujangasana 10. Shalabhasana 11. Dhanurasana 14. Vakrasana 15. Ardha-Matsyendrasana 16. Gomukhasana 17. Matsyendra sana 18. Mayurasana

Unit 2 PRANAYAMA -

- Introduction to various meditation techniques. The purpose & benefits of meditation, breathing techniques ie. Kapala Bhati, Anuloma Viloma, Bhastrika, Brahmari, Shitali and Ujjayi, Sitkari, Suryabhedana, Chandra bhedana

Unit 3. SHATKRIYAS -

- Shatkriyas or Shatkarmas are yogic purification techniques of the body that cleanse inner tracts (respiratory tract & digestive tract) to help prepare the body for proper practice of yogasana and pranayama ie. Jala Neti, Sutra Neti, Kapal Bhati, Trataka, Dhauti (Vamana, Danda, Vastra) Agnisara, Shankhaprakachalana

Unit 4. Bandhas

Jalandhara Bandha, Uddiyana Bandha, Jicha Bandha, Mula Bandha

Unit 5. Other Practices

- Meditation Techniques, Suryanamaskar, Some physical exercises.



G. S. Sivak
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HINDUPUR-515 201.

Physical Director
Physical Director
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)

SDGS College::Hindupur
Department of Physical Education
Certificate Course in Yoga - 2016-17

Names of the students

S.No	Admin NO	Name of the Student	Gender	Caste Category	Minority Yes/No	Group
1	16293	N.Harish	M	BC	No	I MPCs
2	16300	B.Vandana	F	BC	No	I MPCs
3	16302	K.Lakshmi	F	BC	No	I MPCs
4	16292	U.Sashi Kumar	M	BC	No	I MPCs
5	16311	K.Sai Prasad	M	BC	No	I MPCs
6	16595	V.Praveen Kumar	M	BC	No	I B.A HEP
7	16594	T.H.Venkatesh	M	OC	No	I B.A HEP
8	16604	A.Kadirappa	M	SC	No	I B.A HEP
9	16599	M.Aswarthanarayana	M	SC	No	I B.A HEP
10	16456	G.Divya	F	BC	No	I B.ComC.A
11	16461	G.Naresh	M	SC	No	I B.ComC.A
12	16462	B.Akhil Kumar	M	BC	No	I B.ComC.A
13	16465	D.Thimmaraju	M	BC	No	I B.ComC.A
14	16466	V.Sivakumar	M	BC	No	I B.ComC.A
15	16477	K.Murali Krishna	M	BC	No	I B.ComC.A
16	16480	K.Mahesh	M	SC	No	I B.ComC.A
17	16487	M.Jayaprakash	M	BC	No	I B.ComC.A
18	16488	B.Himabindhu	F	BC	No	I B.ComC.A
19	16490	D.K.Anjali	F	OC	No	I B.ComC.A
20	16492	R.Raghavendra	M	BC	No	I B.ComC.A

21	16494	V.Uday Kumar	M	BC	No	I B.ComC.A
22	16495	B.Rajesh	M	BC	No	I B.ComC.A
23	16497	N.Jhansi	F	BC	No	I B.ComC.A
24	16252	S.Naveen Kumar	M	OC	No	II B.ComEM
25	16256	K.Maruthi	M	OC	No	II B.ComEM
26	16258	P.C.Hemanth Kumar	M	BC	No	II B.ComEM
27	16250	B.Pavan Kumar	M	BC	No	II B.ComTM
28	16265	I.K.Ramu	M	BC	No	II B.A(HET)
29	16096	M.Eswar	M	BC	No	II BBA
30	16227	M.Sreedhar	M	BC	No	II BBA

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Department of Physical Education
Physical Director
S.D.G.S.College,
HINDUPUR - 515 202 (A.P.)

[Handwritten Signature]

Principal
S.D.G.S. COLLEGE
HINDUPUR - 515 201



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PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515201.

SDGS COLLEGE: HINDUPUR
Department of physical Education
Valedictory Report on
Certificate Course in Yoga-2016-17

Dt: 20.10.2016

The art of practicing yoga is essential for every person as it helps in controlling an individual's mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind; it also helps manage stress and anxiety. Keeping in view of the Benefits of Yoga the Department of physical Education has organized 45 days **Certificate Course in Yoga** on 25-07-2016. 30 students were registered For this programme.

The Valedictory function of the programme is started at 4:00 pm on 20-10-2016 inviting the Principal, and the Physical Director on to the Dias. The Principal of the College in his inaugural speech congratulated the Physical Director for organising this kind of programme in the college for the benefit of students.

The Physical Director has assured their cooperation for conducting these kinds of programs in every year. The Students who enrolled in this programme has expressed their satisfaction towards the programme.

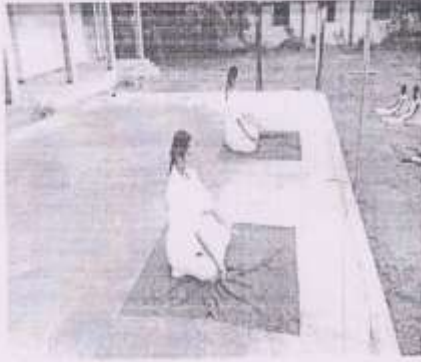
The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded with Vote of Thanks by the Additional Physical Director.


Physical Director
S.D.G.S. College
HINDUPUR - 515 201 (A.P.)




PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 201



[Handwritten Signature]
Physical Director

Physical Director
S.D.G.S. College,
HINDUPUR - 515 201 (A.P.)



[Handwritten Signature]
Principal
S.D.G.S. COLLEGE
HINDUPUR - 515 201

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PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.


SDGS College:: Hindupur


Competitive Examinations and Career Counselling Cell

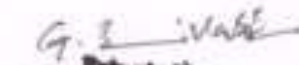
Circular

Date : 20/08/2017

All the students are here by informed that the Competitive Examinations Career Counselling Cell is going to organize a 30 days basic Information and Communication Technology programme entitled "Basic Computer Course for Dummies" in association with Department of Computer Science of our college. All the interested students are instructed to enrol their names with Sri G. JeelanBasha, Head Department of Computer Science and obtain the syllabus on or before 30-08-2017. The Programme will commence from 03/09/2017.



Convener
Competitive Examinations and
Career Counselling Cell












Head
Department of
Computer Science


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

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Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

I BA (HEP) 
I BCOM (TM) 
I BSC CBZ (TM) 
I BSC CBZ (EM) 
II BA (HEP) 
II BCOM (TM) 
II BCOM (EM) 
II MBA 
III BCOM (EM) 
III BBM 

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
Syllabus for "Basic Computer Course for Dummies"

Objective

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, the incumbent will be able to use the computer for basic purposes of preparing his personnel / business letters.

- Will be able to create data and basic operation with data using spreadsheet.
- Will be able to create and use basic presentation
- Will be able to view information on internet (the web)
- Will be able to create email account and send / receive emails
- Will be able to use Digital Financial Services
- Will be able to use Social Media, e-Governance and their usage etc.

This course will allow non computer science students to be part of computer users list by making them Digitally Literate.

Duration: The Course duration is of 45 days.

Unit -1: Introduction to Computer- Introduction, Objectives, Computer and Latest IT gadgets, Computers & its applications, IT gadgets and their applications, Basics of Hardware and Software, Hardware, Central Processing Unit, Input devices, Output devices, Computer Memory & storage, Connecting Keyboard, Mouse, Monitor and Printer to CPU, Software, Application Software, Systems Software, Mobile Apps, Summary

After completion of this unit, the candidate will be able to:

- Aware about computers, IT gadgets and their applications.
- Get familiar with various input, output and hardware components of a computer along with storage devices.
- Get familiar with how the keyboard, mouse, monitor and printer are connected to CPU
- Get familiar with various types of softwares used for computer and mobile apps.

Unit-2 Introduction to Operating System – Introduction, Objectives, Operating System, Operating Systems for Desktop and Laptop, Operating Systems for Mobile




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Phone and Tablets, User Interface for Desktop and Laptop, Task Bar, Icons & Shortcuts, Running an Application, Operating System Simple Setting, Using Mouse, Changing System Date and Time, Changing Display Properties, To Add or Remove Program and Features, File and Folder Management, Types of File Extensions, Summary.

After completing this unit, the student can able to:

- Well acquainted with Operating System and its applications for both desktop and mobile devices.
- able to identify various desktop screen components and modify display properties, date, time etc.
- able to add and remove new program and features, manage files and folders.
- Get aware of various types of file extensions.

Unit -3 Word Processing – Introduction, Objective, Word Processing Basics, Opening Word Processing Package, Title Bar, Menu Bar, Toolbars & Sidebar, Creating a New Document, Opening and Closing Documents, Opening Documents, Save and Save As, Closing Document, Using The Help, Page Setup, Print Preview, Printing of Documents, PDF file and Saving a Document as PDF file, Text Creation and manipulation, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Font, Color, Style and Size selection, Alignment of Text, Undo & Redo, AutoCorrect, Spelling & Grammar, Find and Replace, Formatting the Text, Paragraph Indentation, Bullets and Numbering, Change case, Header & Footer, Table Manipulation, Insert & Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of Row, Column and Merging & Splitting of Cells, Border and Shading, Shortcut Keys, Summary

After completion of this unit, the student will have

- Basic Knowledge of Word Processing, their usage, details of word processing screen.
- Opening, saving and printing a document including pdf files.
- Document creation, formatting of text, paragraph and whole document.
- Inserting Header and Footer on the document.
- Finding text on a word document and correcting spellings.
- Able to insert and manipulate tables, enhance table using borders and shading features.

Unit -4 : Working with Spread Sheet – Introduction, Objectives, Elements of Spread Sheet, Creating of Spread Sheet, Concept of Cell Address [Row and Column] and selecting a Cell, Entering Data [text, number, date] in Cells, Page Setup, Printing of



G.S. Sivakumar
Principal
G.S. COLLEGE
HINDUPUR - 515102

sheet, Saving Spread sheet, Opening and Closing, Manipulation of Cells & Worksheet, Modifying / Editing Cell Content, Formatting Cell (Font, Alignment, Style), Cut, Copy, Paste & Paste Special, Changing Cell Height and Width, Inserting and Deleting Rows, Column, AutoFill, Formulas, Functions and Charts, Using Formulas for Numbers (Addition, Subtraction, Multiplication & Division), AutoSum, Functions (Sum, Count, MAX, MIN, AVERAGE), Summary

After completion of this unit, the student will have good hands-on practice on

- Basic Knowledge of Spreadsheet Processing, their usage, details of Spreadsheet screen.
- Opening, saving and printing a sheet.
- Worksheet creation, inserting and editing data in cells.
- Managing Cell heights and automatically filling the values using AutoFill
- Inserting and deleting rows /columns.
- Applying basic formulas and functions.

Unit-5 Creating Presentations – Introduction, Objectives, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Inserting & Editing Text on Slides, Inserting and Deleting Slides in a Presentation, Saving a Presentation, Manipulating Slides, Inserting Table, Adding ClipArt Pictures, Inserting Other Objects, Resizing and Scaling an Object, Presentation of Slides, Choosing a Set Up for Presentation, Running a Slide Show, Transition and Slide Timings, Automating a Slide Show, Printing Slides and Handouts, Summary

After completion of this unit, the student can able to have good hands-on practice on

- Basic Knowledge of presentations.
- Opening/saving a presentation and printing of slides and handouts.
- Manipulate slides to enhance the look of the slides as well as whole presentation by inserting a picture, objects, formatting etc.
- Running a slide show with various transitions.

Unit-6 Introduction to Network & Internet – Introduction, Objectives, Basic of Computer Networks, Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet & WWW, Applications of Internet, Website Address and URL, ISP and Role of ISP, Modes of Connecting Internet (Hotspot, Wi-Fi, LAN Cable, Broadband, USB Tethering), Popular Web Browsers (Internet Explorer/Edge, Chrome, Mozilla Firefox,



G.S. Srinivas
Principal
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Opera etc.), Exploring the Internet, Surfing the web, Popular Search Engines, Searching on Internet, Downloading Web Pages, Printing Web Pages, Summary

After completion of this chapter, candidate will be able to:

- Gather knowledge of various types of networks.
- Get an overview of Internet, its applications and various browsers available to access the internet.
- Connect to Internet using various modes of connections/ devices available.
- Can search Information on the Internet on various topics.
- Download and print web pages.

Unit -7 E-mail, Social Networking and e-Governance Services – Introduction, Objectives, Structure of E-mail, Using E-mails, Opening Email account, Mailbox: Inbox and Outbox, Creating and Sending a new E-mail, Replying to an E-mail message, Forwarding an E-mail message, Social Networking & e-Commerce, Netiquettes, Overview of e-Governance Services, Summary

After completion of this unit, the student will able to:

- Create an email account, compose an email, reply an email and send the email along with attachments.
- Get familiar with Social Networking, Instant Messaging and Blogs.
- Get familiar with e-Governance Services, e-Commerce and Mobile Apps.

Unit-8 Digital Financial Tools and Applications – Introduction, Objectives, Digital Financial Tools, Card (Credit / Debit), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment, Summary

After completion of this unit, the student can be able to:

- Know the Digital Financial Tools.
- Get Knowledge of Internet Banking Modes.
- Get familiar with e-Governance Services, e-Commerce


Head

Department of Computer Science




Principal
S.D.G.S. COLLEGE
WUNDUPUR-515 202

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell

Valedictory Report on

"Basic Computer Course for Dummies" Programme on 03/09/2017

The knowledge of Information and Communication Technology is essential for every person in order to perform their day-to-day life and to secure jobs, keeping this in mind the Competitive Examinations and Career Counselling Cell has organised 45 days Programme entitled "Basic Computer Course for Dummies" on 03/09/2017 and this program was conducted in association with Department of Computer Science. For this programme 150 students were registered.

The Valedictory function of the programme is started at 11:00 Am on 03/09/2017 by inviting the Principal, Programme Convener and the Head Department of Computer Science on to the Dias. The Principal of the College in his inaugural speech congratulated the Convener of the Programme and Computer Science Department for organising this kind of programme in the college for the benefit of students. In his speech the principal explained the importance of ICT knowledge in this 21st century for securing jobs after the graduation / Post-Graduation.

The Convener of the Programme has given an inspiring speech in connection to the ICT usage in all the sectors. The Head Department of Computer Science has assured their cooperation for conducting these kinds of programs for the benefit of the students. The Students who enrolled in this programme has expressed their satisfaction towards the programme and requested the principal to organise more number of programmes.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded by the IQAC Coordinator with Vote of Thanks and followed by National Anthem.



G.S. Vally
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 209

P. Sankar
Convener

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
List of Students enrolled for "Basic Computer Course for Dummies"

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
1	16668	U.Jayavardhan	M	BC	B.A(HEP)	First
2	16669	G.Venkatesh	M	SC	B.A(HEP)	First
3	16670	K.Balakrishna	M	ST	B.A(HEP)	First
4	16671	V.Krishna Prasad	M	BC	B.A(HEP)	First
5	16673	B.Ganesh Kumar	M	BC	B.A(HEP)	First
6	16674	U.Gayathri	F	BC	B.A(HEP)	First
7	16675	P.Gangaraju	M	BC	B.A(HEP)	First
8	16676	C.Lalitharani	F	SC	B.A(HEP)	First
9	16677	K.Lavanya	F	BC	B.A(HEP)	First
10	16678	K.Ravi Kumar	M	SC	B.A(HEP)	First
11	16679	K.N.Siva Kumar	M	SC	B.A(HEP)	First
12	16680	K.Nagendra	M	BC	B.A(HEP)	First
13	16682	K.Nagarjuna	M	OC	B.A(HEP)	First
14	16681	C.B.Amarnath	M	SC	B.A(HEP)	First
15	16683	D.Narendra Babu	M	SC	B.A(HEP)	First
16	16672	S.Prabhakar	M	SC	B.A(HEP)	First
17	16761	B.Nagesh	M	BC	B.COM (TM)	First



G.S. 16685
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S.D.G.S. COLLEGE
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18	16762	K.Mohan Babu	M	BC	B.COM (TM)	First
19	16763	R.Manoj Kumar	M	SC	B.COM (TM)	First
20	16764	P.Nandeeswar	M	OC	B.COM (TM)	First
21	16765	D.Umapathi	M	SC	B.COM (TM)	First
22	16766	N.Siva Kumar	M	SC	B.COM (TM)	First
23	16767	B.Erakyatharaya	M	BC	B.COM (TM)	First
24	16768	K.Ajay Kumar	M	BC	B.COM (TM)	First
25	16769	V.Marjunath	M	BC	B.COM (TM)	First
26	16770	D.Shabbir Basha	M	BC	B.COM (TM)	First
27	16771	T.Subramanyam	M	BC	B.COM (TM)	First
28	16772	M.T.Pradeep	M	BC	B.COM (TM)	First
29	16773	M.Giresh Babu	M	SC	B.COM (TM)	First
30	16774	U.Narasimha Murthy	M	BC	B.COM (TM)	First
31	16775	J.Ravindra	M	BC	B.COM (TM)	First
32	16776	B.Bharath	M	BC	B.COM (TM)	First



G.S. - 10/10
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32	16778	Baba Fakruddin	M	BC-E	B.COM (TM)	First
33	16779	K.Arun Kumar	M	SC	B.COM (TM)	First
34	16777	M.Anuradha	F	SC	B.COM (TM)	First
35	16747	C.Narasimha Murthy	M	SC	BSC CBZ (TM)	First
36	16748	K.Devaraju	M	BC	BSC CBZ (TM)	First
37	16749	S.Babavali	M	BC-E	BSC CBZ (TM)	First
38	16752	Shaik Kubra Banu	F	BC-E	BSC CBZ (TM)	First
39	16753	K.Chakravarthi	M	BC	BSC CBZ (TM)	First
40	16747	C.Narasimha Murthy	M	SC	BSC CBZ (TM)	First



G. S. Murthy
Principal
B.D.G.S. COLLEGE
WINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
41	16732	M.Sai Kumar	M	BC	BSC CBZ (EM)	First
42	16733	B.Sivappa	M	BC	BSC CBZ (EM)	First
43	16734	S.Thippe Swamy	M	BC	BSC CBZ (EM)	First
44	16735	U.Venkatesh	M	BC	BSC CBZ (EM)	First
45	16736	M.Nagarjuna	M	BC	BSC CBZ (EM)	First
46	16737	B.Sai Prakash	M	SC	BSC CBZ (EM)	First
47	16738	N.Nagaraju	M	SC	BSC CBZ (EM)	First
48	16739	N.Lokesh	M	SC	BSC CBZ (EM)	First
49	16741	C.K.Manjunath	M	BC	BSC CBZ (EM)	First
50	16742	M.Vinod Kumar	M	BC	BSC CBZ (EM)	First
51	16743	C.Naveen Kumar	M	BC	BSC CBZ (EM)	First



G. S. [Signature]
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52	16744	E.Ganesh	M	OC	BSC CBZ (EM)	First
53	16746	B.Priyanka	F	BC	BSC CBZ (EM)	First
54	16740	P.Gajendra Kumar	M	SC	BSC CBZ (EM)	First
55	16593	M.Banu Chandra Naik	M	ST	B.A(HEP)	second
56	16594	T.H.Venkatesh	M	OC	B.A(HEP)	Second
57	16595	V.Praveen Kumar	M	BC	B.A(HEP)	Second
58	16597	N.Salma	F		B.A(HEP)	Second
59	16600	N.Ganesh	M	BC	B.A(HEP)	Second
60	16601	G.Hanumanthar aya	M	BC	B.A(HEP)	Second
61	16602	M.Jagadeesh Kumar	M	BC	B.A(HEP)	Second
62	16603	V.N.Chandrappa	M	BC	B.A(HEP)	Second
63	16604	A.Kadirappa	M	SC	B.A(HEP)	Second
64	16605	M.Narasimha Murthy	M	BC	B.A(HEP)	Second
65	16606	N.Sreenivas	M	BC	B.A(HEP)	Second
66	16607	C.Gopi	M	OC	B.A(HEP)	Second
67	16608	M.Prakash	M	SC	B.A(HEP)	Second
68	16644	B.Vinod Kumar	M	SC	B.A(HEP)	Second
69	16593	M.Banu Chandra Naik	M	ST	B.A(HEP)	Second



G. R. : 16/5/20
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70	16631	U.Siva Sankar	M	BC	B.COM (TM)	Second
71	16632	G.Hemanth	M	BC	B.COM (TM)	Second
72	16633	K.Naveena Chari	M	BC	B.COM (TM)	Second
73	16634	P.R.Ravi Kumar	M	BC	B.COM (TM)	Second
74	16635	C.P.Kollappa	M	SC	B.COM (TM)	Second
75	16637	M.Suresh Naik	M	ST	B.COM (TM)	Second
76	16638	K.Girish	M	SC	B.COM (TM)	Second
77	16639	P.Manjunatha	M	BC	B.COM (TM)	Second
78	16642	M.Ramesh	M	BC	B.COM (TM)	Second
79	16609	P.Hemanth Kumar	M	BC	B.COM (EM)	Second
80	16610	R.Rubeena Khanm	F	OC	B.COM (EM)	Second
81	16611	K.Harish	M	BC	B.COM (EM)	Second



G.S. Vasth
Pr.
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S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
82	1460	K.N.Ashok Narahari	M	BC	M B A	Second
83	1461	P.Edwin Wilson	M	SC	M B A	Second
84	1462	Shankara Vijay Kumar	M	BC	M B A	Second
85	1463	G.Hanumanthe Gowd	M	BC	M B A	Second
86	1464	A.D.Darshitha Jain	F	OC	M B A	Second
87	1465	S.Santhosh Kumar	M	BC	M B A	Second
88	1466	Mala.Ganga Raja	M	SC	M B A	Second
89	1467	Kolimi Ismail Jabiulla	M	BC-E	M B A	Second
90	1468	M.Shama Firdouse	F	BC-E	M B A	Second
91	1469	P.Sadiq Basha	M	BC-E	M B A	Second
92	1470	M.Gangadharap pa	M	SC	M B A	Second



G. S. : 14/6/24
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93	1471	D.P.Aisha	F	BC	M B A	Second
94	1472	F.Godia Bhanu	F	BC-E	M B A	Second
95	1473	Pavagada Naveen	M	BC	M B A	Second
96	1474	N.Sai Praveen Kumar	M	BC	M B A	Second
97	1475	R.Waheeba Khan	M	OC	M B A	Second
98	1476	K.Gowthami	F	BC	M B A	Second
99	1477	T.Lakshmi Narayana Murthy	M	SC	M B A	Second
100	1478	B.Sashi Kumar Reddy	M	OC	M B A	Second
101	1479	C.Hareesh	M	BC	M B A	Second
102	1480	T.Nazeem Basha	M	BC-E	M B A	Second
103	1481	Rizwan	M	BC-E	M B A	Second
104	1482	Besta Vijay Kumar	M	BC	M B A	Second
105	1483	R.Saddam	M	BC-E	M B A	Second
106	1484	C.Roja	F	SC	M B A	Second
107	1485	B.V.Sai Nath	M	BC	M B A	Second



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108	1486	B.Sai Kumar	M	OC	M B A	Second
109	1487	S.Yamini	F	BC	M B A	Second
110	1488	S Naga Raju	M	BC	M B A	Second
111	1489	P.Shahul	M	BC-E	M B A	Second
112	1490	B.Nagesh Babu	M	BC	M B A	Second
113	1491	K.Neha Kumari	F	OC	M B A	Second
114	1492	A.Mahesh	M	BC	M B A	Second
115	1493	Shaik Aliya Sulthana	F	OC	M B A	Second
116	1494	S.Aliya	F	BC-E	M B A	Second
117	1495	S.Ramesh	M	BC	M B A	Second
118	1496	M.Padmavathi	F	BC	M B A	Second
119	1497	V.D.Usha Rani	F	BC	M B A	Second
120	1498	V.Narasimha murthy	M	BC	M B A	Second
121	1499	R.Chandhan Kumar	M	BC	M B A	Second
122	1460	K.N.Ashok Narahari	M	BC	M B A	Second



G.S. Sivas
B.D.G.S. JOLLUGA
HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
123	16263	H.Naga Mani	F	SC	B.A(HEP)	Third
124	16271	D.Naveen Kumar	M	SC	B.A(HEP)	Third
125	16272	T.Saleem	M		B.A(HEP)	Third
126	16273	C.Subramanyam	M	BC	B.A(HEP)	Third
127	16274	K.Chandra	M	SC	B.A(HEP)	Third
128	16251	R.S.Rakshith	M	OC	B.COM (EM)	Third
129	16252	S.Naveen Kumar	M	OC	B.COM (EM)	Third
130	16254	B.Raja Kumar	M	OC	B.COM (EM)	Third
131	16256	K.Maruthi	M	OC	B.COM (EM)	Third
132	16257	G.Girish	M	BC	B.COM (EM)	Third
133	16258	P.C.Hemarth Kumar	M	BC	B.COM (EM)	Third
134	16260	K.Rajasekhar	M	BC	B.COM (EM)	Third



G. J. ...
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135	16286	B.V.Naveen Kumar	M	BC	B.COM (EM)	Third
136	16262	D.Harish	M	BC	B.A(HET)	Third
137	16264	G.Chandra Kala	F	OC	B.A(HET)	Third
138	16265	J.K.Ramu	M	BC	B.A(HET)	Third
139	16267	N.Ramesh	M	BC	B.A(HET)	Third
140	16096	M.Eswar	M	BC	BBM	Third
141	16210	K.M.Hareesh Kumar	M	BC	BBM	Third
142	16211	R.Pavan Kaiyan	M	OC	BBM	Third
143	16212	S.Balaji	M	BC	BBM	Third
144	16213	D.Mohammad Musthafa	M	BC-E	BBM	Third
145	16214	P.Narasimha Murthy	M	BC	BBM	Third
146	16215	S.MD.Mudassir	M	BC-E	BBM	Third
147	16216	K.N.Nikhil Tej	M	BC	BBM	Third
148	16217	B.Abdul Tabrez	M	BC-E	BBM	Third
149	16218	K.Faizan Khan	M	OC	BBM	Third
150	16220	C.Sushma	F	BC	BBM	Third
151	16221	B.Satish Kumar	M	OC	BBM	Third



G.S. Lakshmi
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152	16223	G.Venkata Shabarish	M	OC	BBM	Third
153	16224	P.Surendra	M	BC	BBM	Third
154	16225	D.S.Shivani Sejal	F	OC	BBM	Third
155	16226	P.Jyothsna	F	BC	BBM	Third
156	16227	M.Sreedhar	M	BC	BBM	Third
157	16228	G.Sai Sindhura	F	BC	BBM	Third
158	16230	G.N.Sai Girish Yadav	M	BC	BBM	Third
159	16231	D.Ganesh	M	BC	BBM	Third
160	16232	Ummie Salma	F	BC-E	BBM	Third
161	16233	K.Rajesh	M	OC	BBM	Third
162	16234	N.Raju	M	SC	BBM	Third
163	16235	Matana Murali Krishna	M	BC	BBM	Third

A. Subh
Convener

A. S. V. V.
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 203



G. S. V. V.
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 203

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

CIRCULAR

Date: 17.12.17

The Department of English is glad to announce that the certificate course in "Soft skills" will be conducted for the students of our college in the college campus. The duration of the course is one month i.e., 30 days. No fee will be collected from students. The classes will commence from 20.12.17 to 5.01.18. Interested candidates are required to give their names to Smt. D. Sasikala Head, Department of English.

D. Sasikala
Coordinator

G. S. Sivakumar
Principal
**PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515201.**

Copy to the Library Notice Board

Copy to the Notice board

Copy for circulation among the students



G. S. Sivakumar
PRINCIPAL
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE HINDUPUR 2017-2018

soft skills shape the students both personally and professionally in over all development in their career.

S.NO	DATE	HOUR	TOPIC	LECTURER NAME
1	20/12/17	4-30 p.m to 5-30 p.m	Soft skills introduction	D.Sasikala
2	21/12/17	4-30 p.m to 5-30 p.m	Importance and measurement of soft	D.Sasikala
3	23/12/17	4-30 p.m to 5-30 p.m	Art of negotiations	K.Ameena
4	26/12/17	4-30 p.m to 5-30 p.m	Organising meetings	K.Ameena
5	27/12/17	4-30 p.m to 5-30 p.m	Organisational skills	D.Sasikala
6	28/12/17	4-30 p.m to 5-30 p.m	Motivational skills	D.Sasikala
7	29/12/17	4-30 p.m to 5-30 p.m	setting Goals	K.Ameena
8	30/12/17	4-30 p.m to 5-30 p.m	Career planning	K.Ameena
9	31/12/17	4-30 p.m to 5-30 p.m	work ethic	K.Ameena
10	2/1/18	4-30 p.m to 5-30 p.m	creativity	D.Sasikala
11	3/1/18	4-30 p.m to 5-30 p.m	Self discovery	D.Sasikala
12	4/1/18	4-30 p.m to 5-30 p.m	Positiivity and motivation	D.Sasikala
13	5/1/18	4-30 p.m to 5-30 p.m	Inter personal	D.Sasikala
14	6/1/18	4-30 p.m to 5-30 p.m	Team work	K.Ameena
15	7/1/18	4-30 p.m to 5-30 p.m	Non verbal communication	K.Ameena
16	8/1/18	4-30 p.m to 5-30 p.m	Decision making and Problem solving skills	D.Sasikala
17	9/1/18	4-30 p.m to 5-30 p.m	Time management	D.Sasikala
18	10/1/18	4-30 p.m to 5-30 p.m	Correction of errors	K.Ameena
19	11/1/2018	4-30 p.m to 5-30 p.m	conflict management	K.Ameena
20	12/1/2018	4-30 p.m to 5-30 p.m	Leadership	K.Ameena
21	22/1/18	4-30 p.m to 5-30 p.m	Organizational skills	D.Sasikala
22	23/1/18	4-30 p.m to 5-30 p.m	Handling difficult people	K.Ameena
23	24/1/18	4-30 p.m to 5-30 p.m	Adaptability	K.Ameena
24	25/1/18	4-30 p.m to 5-30 p.m	perseverance	D.Sasikala
25	29/1/18	4-30 p.m to 5-30 p.m	Managing people	D.Sasikala

26	30/1/18	4-30 p.m to 5-30 p.m	Conflict resolution	k.Ameena
27	1/2/2018	4-30 p.m to 5-30 p.m	critical thinking	k.Ameena
28	2/2/2018	4-30 p.m to 5-30 p.m	Hard skills and soft skills	K.Ameena
29	3/2/2018	4-30 p.m to 5-30 p.m	Intra-Personal skills	D.Sasikala
30	5/2/2018	4-30 p.m to 5-30 p.m	Negotiation	D.Sasikala

R. Sathish
Signature of HOD

G. S. Vatsa
Signature of Principal

**PRINCIPAL
S.B.G.S. COLLEGE
HINDUPUR-515 201.**



G. S. Vatsa
PRINCIPAL
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

REPORT ON SOFT SKILLS

The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Soft skills for the duration of 30 days. As it was resolved earlier, the main thrust of the course was to inculcate soft skills for students. The said course was started on 20.12.17 and completed on 5.02.18. A valedictory function was conducted on . The Head of the English department explained briefly the necessity of soft skills in the present world. The principal attended the function and issued the certificates to the students.



G.S. Vass
Principal
English
S.D.G.S. COLLEGE
HINDUPUR 515 201

G.S. Vass
PRINCIPAL
SARADAMBA DASA GOVINDAIAH SETTY COLLEGE
HINDUPUR-515 201.

SDGS College::Hindupur
Department of Physical Education

2017-18
CIRCULAR

Dt: 20.07-2017

All the students are hereby informed that, the **Department of Physical education** of this college is going to organise 45 days certificate course in Yoga. All interested students are instructed to register their names with Sri Y.Hemanth Kumar, Physical Director and Course coordinator on or before 22-07-2017. The programme will commence from 26-07-2017.

(Signature)
Physical Director
 S.D.G.S. College

(Signature)
PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515 201

HINDUPUR - 515 201

DEGREE	1 Yr.	2 Yr.	3 Yr.
B.A.	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Sc MPC	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
CBZ	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MPCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MECS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MSCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Com TM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
EM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
Comp.Appl	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
BBA	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>

(Signature)
PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515 201.

PG Course	1 Yr.	2 Yr.
MBA	<i>(Signature)</i>	<i>(Signature)</i>
M.Com (Prof)	<i>(Signature)</i>	<i>(Signature)</i>

Copy to the notice board
 For Circulation to the Students



SDGS College :: Hindupur
Department of Physical Education - 2017-18
Certificate Course In Yoga - Syllabus

Techniques Training and Practice:

Asanas, Pranayama, Kriyas, Bandhas, Mudras, Meditation and other traditional techniques

Unit 1 ASANAS -

- Asanas include warm up exercises, sun salutation variations, traditional hatha, vinyasa flow (various thematic sessions ie hip opening, heart opening, chakra balancing), art of sequencing (opening, warmup, going in and out, finishing, relaxation), modifications for beginners, Standing Asanas, Forward bends, backbends, inversions, twists, balancing asanas like 1. Shrisahasana, 2. Crocodile Practices (Four variations) 3. Pawan muktasana 4. Naukasana, 5. Sarvangasana 6. Matsyasana 7. Halasana, 8. Karnapidasana 9. Bhujangasana 10. Shalabhasana 11 Dhanurasana 14. Vakrasana 15. Ardha-Matsyendrasana 16. Gomukhasana 17. Matsyendra sana 18. Mayurasana

Unit 2 PRANAYAMA -

- Introduction to various meditation techniques. The purpose & benefits of meditation, breathing techniques ie. Kapalabhati, Anuloma Viloma, Bhastrika, Brahmari, Shitali and Ujjayi, Sitkari, Suryabhedana, Chandra bhedana

Unit 3. SHATKRIYAS -

- Shatkriyas or Shatkarmas are yogic purification techniques of the body that cleanse inner tracts (respiratory tract & digestive tract) to help prepare the body for proper practice of yogasana and pranayama ie. Jala Neti, Sutra Neti, Kapal Bhati, Trataka, Dhauti (Vamana, Danda, Vastra) Agnisara, Shankhaprakachalana

Unit 4. Bandhas

Jalandhara Bandha, Uddiyana Bandha, Jicha Bandha, Mula Bandha

Unit 5. Other Practices

- Meditation Techniques, Suryanamaskar, Some physical exercises.



G.S. Vaddi
PRINCIPAL
S.D.G.S. COLLEGE
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[Signature]
Physical Director
Principal Director
HINDUPUR - 515 202 (A.F.)

SDGS College :: Hindupur
Department of Physical Education
Certificate Course in Yoga - 2017-18

Names of the students

S.No	Admin NO	Name of the Student	Gender	Caste Category	Minority Yes/No	Group
1	16674	U.Gayathri	F	BC	NO	I B.A HEP
2	16670	K.Balakrishna	M	ST	NO	I B.A HEP
3	16674	U.Gayathri	F	BC	NO	I B.A HEP
4	16678	K.Ravi Kumar	M	SC	NO	I B.A HEP
5	16677	K.Lavanya	F	BC	NO	I B.A HEP
6	16672	S.Prabhakar	M	SC	NO	I B.A HEP
7	16680	K.Nagendra	M	BC	NO	I B.A HEP
8	16760	B.Harish	M	BC	NO	I B.Com E M
9	16838	A.G.Naresh	M	BC	NO	I B.Com CA
10	16840	U.Narasimha Murthy	M	BC	NO	I B.Com CA
11	16853	E.Naresh	M	BC	NO	I B.Com CA
12	16858	B.Malathi	F	BC	NO	I B.Com CA
13	16863	S.Mehanaaz	F		Yes	I B.Com CA
14	16852	M.Anil Kumar	M	OC	NO	I B.Com CA
15	16717	Y.Sowjanya	F	ST	NO	I MPCs
16	16712	C.Ranga Raju	M	BC	NO	I MPCs
17	16711	K.Venu	M	BC	NO	I MPCs
18	16786	J.Bhavana	F	BC	NO	I BBA

Department of Physical Education
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)



G.S. Venkatesh
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.

G.S. Venkatesh
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 201

SDGS COLLEGE: HINDUPUR
Department of physical Education
Valedictory Report on
Certificate Course in Yoga-2017-18

Dt: 20.10.2017

The art of practicing yoga is essential for every person as it helps in controlling an individual's mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind; it also helps manage stress and anxiety, keeping in view of the Benefits of Yoga the Department of physical Education has organized 45 days **Certificate Course In Yoga** on 26-07-2017. 30 students were registered For this programme.

The Valedictory function of the programme is started at 4:00 pm on 20-10-2017 inviting the Principal, and the Physical Director on to the Dias. The Principal of the College in his inaugural speech congratulated the Physical Director for organising this kind of programme in the college for the benefit of students.

The Physical Director has assured their cooperation for conducting these kinds of programs in every year. The Students who enrolled in this programme has expressed their satisfaction towards the programme.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded with Vote of Thanks by the Additional Physical Director.

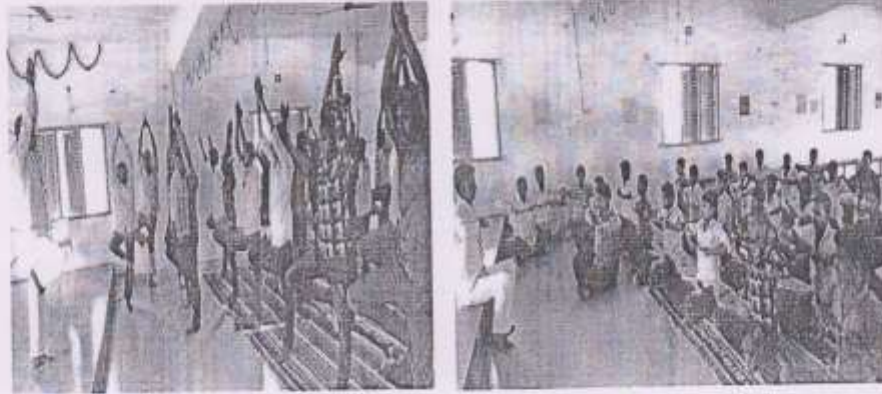

Physical Director
Physical Director
S.D.G.S.College,
HINDUPUR - 515 202 (A.P.)




PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 201

YOGA PRATICE - 2017-18



[Handwritten Signature]
Physical Director
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)

[Handwritten Signature]
Principal
S.D.G.S. COLLEGE
HINDUPUR



[Handwritten Signature]
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.

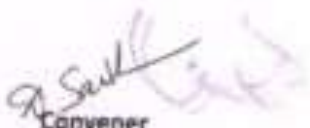
SDGS College:: Hindupur


Competitive Examinations and Career Counselling Cell

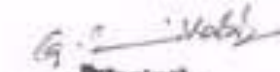
Circular

Date : 20/08/2018

All the students are hereby informed that the Competitive Examinations Career Counselling Cell is going to organize a 30 days basic Information and Communication Technology programme entitled "Basic Computer Course for Dummies" in association with Department of Computer Science of our college. All the interested students are instructed to enrol their names with Sri G. JeelanBasha, Head Department of Computer Science and obtain the syllabus on or before 30-08-2018. The Programme will commence from 04/09/2018.


Convener
Competitive Examinations and
Career Counselling Cell


Head
Department of
Computer Science


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

Copy to
All Notice Boards
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I BA(HEP) ✓
I BCOM(TM/EM) ✓
I BSC MPC(EM/TM) ✓
I BSC CBZ(EM) ✓
I BSC CBZ(TM) ✓
I BA(HET) ✓
I BCOM(TM) ✓
III BA(HET) ✓
III BSC CBZ(TM) ✓
III BBA ✓




Principal
S.D.G.S. COLLEGE
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SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
Syllabus for "Basic Computer Course for Dummies"

Objective

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, the incumbent will be able to use the computer for basic purposes of preparing his personnel / business letters.

- Will be able to create data and basic operation with data using spreadsheet.
- Will be able to create and use basic presentation
- Will be able to view information on internet (the web)
- Will be able to create email account and send / receive emails
- Will be able to use Digital Financial Services
- Will be able to use Social Media, e-Governance and their usage etc.

This course will allow non computer science students to be part of computer users list by making them Digitally Literate.

Duration: The Course duration is of 45 days.

Unit -1: Introduction to Computer- Introduction, Objectives, Computer and Latest IT gadgets, Computers & its applications, IT gadgets and their applications, Basics of Hardware and Software, Hardware, Central Processing Unit, Input devices, Output devices, Computer Memory & storage, Connecting Keyboard, Mouse, Monitor and Printer to CPU, Software, Application Software, Systems Software, Mobile Apps, Summary

After completion of this unit, the candidate will be able to:

- Aware about computers, IT gadgets and their applications.
- Get familiar with various input, output and hardware components of a computer along with storage devices.
- Get familiar with how the keyboard, mouse, monitor and printer are connected to CPU
- Get familiar with various types of softwares used for computer and mobile apps.

Unit-2 Introduction to Operating System – Introduction, Objectives, Operating System, Operating Systems for Desktop and Laptop, Operating Systems for Mobile



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Phone and Tablets, User Interface for Desktop and Laptop, Task Bar, Icons & Shortcuts, Running an Application, Operating System Simple Setting, Using Mouse, Changing System Date and Time, Changing Display Properties, To Add or Remove Program and Features, File and Folder Management, Types of File Extensions, Summary.

After completing this unit, the student can able to:

- Well acquainted with Operating System and its applications for both desktop and mobile devices.
- able to identify various desktop screen components and modify display properties, date, time etc.
- able to add and remove new program and features, manage files and folders.
- Get aware of various types of file extensions.

Unit -3 Word Processing – Introduction, Objective, Word Processing Basics, Opening Word Processing Package, Title Bar, Menu Bar, Toolbars & Sidebar, Creating a New Document, Opening and Closing Documents, Opening Documents, Save and Save As, Closing Document, Using The Help, Page Setup, Print Preview, Printing of Documents, PDF file and Saving a Document as PDF file, Text Creation and manipulation, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Font, Color, Style and Size selection, Alignment of Text, Undo & Redo, AutoCorrect, Spelling & Grammar, Find and Replace, Formatting the Text, Paragraph Indentation, Bullets and Numbering, Change case, Header & Footer, Table Manipulation, Insert & Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of Row, Column and Merging & Splitting of Cells, Border and Shading, Shortcut Keys, Summary

After completion of this unit, the student will have

- Basic Knowledge of Word Processing, their usage, details of word processing screen.
- Opening, saving and printing a document including pdf files.
- Document creation, formatting of text, paragraph and whole document.
- Inserting Header and Footer on the document.
- Finding text on a word document and correcting spellings.
- Able to insert and manipulate tables, enhance table using borders and shading features.

Unit -4 : Working with Spread Sheet – Introduction, Objectives, Elements of Spread Sheet, Creating of Spread Sheet, Concept of Cell Address [Row and Column] and selecting a Cell, Entering Data [text, number, date] in Cells, Page Setup, Printing of



G.S. Sivakumar
Principal
G.S. COLLEGE
HINDUPUR-515102

sheet, Saving Spread sheet, Opening and Closing, Manipulation of Cells & Worksheet, Modifying / Editing Cell Content, Formatting Cell (Font, Alignment, Style), Cut, Copy, Paste & Paste Special, Changing Cell Height and Width, Inserting and Deleting Rows, Column, AutoFill, Formulas, Functions and Charts, Using Formulas for Numbers (Addition, Subtraction, Multiplication & Division), AutoSum, Functions (Sum, Count, MAX, MIN, AVERAGE), Summary

After completion of this unit, the student will have good hands-on practice on

- Basic Knowledge of Spreadsheet Processing, their usage, details of Spreadsheet screen.
- Opening, saving and printing a sheet.
- Worksheet creation, inserting and editing data in cells.
- Managing Cell heights and automatically filling the values using AutoFill
- Inserting and deleting rows /columns.
- Applying basic formulas and functions.

Unit-5 Creating Presentations – Introduction, Objectives, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Inserting & Editing Text on Slides, Inserting and Deleting Slides in a Presentation, Saving a Presentation, Manipulating Slides, Inserting Table, Adding ClipArt Pictures, Inserting Other Objects, Resizing and Scaling an Object, Presentation of Slides, Choosing a Set Up for Presentation, Running a Slide Show, Transition and Slide Timings, Automating a Slide Show, Printing Slides and Handouts, Summary

After completion of this unit, the student can able to have good hands-on practice on

- Basic Knowledge of presentations.
- Opening/saving a presentation and printing of slides and handouts.
- Manipulate slides to enhance the look of the slides as well as whole presentation by inserting a picture, objects, formatting etc.
- Running a slide show with various transitions.

Unit-6 Introduction to Network & Internet – Introduction, Objectives, Basic of Computer Networks, Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet & WWW, Applications of Internet, Website Address and URL, ISP and Role of ISP, Modes of Connecting Internet (Hotspot, Wi-Fi, LAN Cable, Broadband, USB Tethering), Popular Web Browsers (Internet Explorer/Edge, Chrome, Mozilla Firefox,



G.S. Srinivas
Principal
B.D.G.S. COLLEGE
HINDUPUR-515202

Opera etc.), Exploring the Internet, Surfing the web, Popular Search Engines, Searching on Internet, Downloading Web Pages, Printing Web Pages, Summary

After completion of this chapter, candidate will be able to:

- Gather knowledge of various types of networks.
- Get an overview of Internet, its applications and various browsers available to access the internet.
- Connect to Internet using various modes of connections/ devices available.
- Can search Information on the Internet on various topics.
- Download and print web pages.

Unit -7 E-mail, Social Networking and e-Governance Services – Introduction, Objectives, Structure of E-mail, Using E-mails, Opening Email account, Mailbox: Inbox and Outbox, Creating and Sending a new E-mail, Replying to an E-mail message, Forwarding an E-mail message, Social Networking & e-Commerce, Netiquettes, Overview of e-Governance Services, Summary

After completion of this unit, the student will able to:

- Create an email account, compose an email, reply an email and send the email along with attachments.
- Get familiar with Social Networking, Instant Messaging and Blogs.
- Get familiar with e-Governance Services, e-Commerce and Mobile Apps.

Unit-8 Digital Financial Tools and Applications – Introduction, Objectives, Digital Financial Tools, Card (Credit / Debit), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment, Summary

After completion of this unit, the student can be able to:

- Know the Digital Financial Tools.
- Get Knowledge of Internet Banking Modes.
- Get familiar with e-Governance Services, e-Commerce


Head

Department of Computer Science




Principal
S.D.G.S. COLLEGE
WUNDUPUR-515 202

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell

Valedictory Report on
"Basic Computer Course for Dummies" Programme on 04/09/2018

The knowledge of information and Communication Technology is essential for every person in order to perform their day-to-day life and to secure jobs, keeping this in mind the Competitive Examinations and Career Counselling Cell has organised 45 days Programme entitled "Basic Computer Course for Dummies" on 04/09/2018 and this program was conducted in association with Department of Computer Science. For this programme 150 students were registered.

The Valedictory function of the programme is started at 11:00 Am on 04/09/2018 by inviting the Principal, Programme Convener and the Head Department of Computer Science on to the Dias. The Principal of the College in his inaugural speech congratulated the Convener of the Programme and Computer Science Department for organising this kind of programme in the college for the benefit of students. In his speech the principal explained the importance of ICT knowledge in this 21st century for securing jobs after the graduation / Post-Graduation.

The Convener of the Programme has given an inspiring speech in connection to the ICT usage in all the sectors. The Head Department of Computer Science has assured their cooperation for conducting these kinds of programs for the benefit of the students. The Students who enrolled in this programme has expressed their satisfaction towards the programme and requested the principal to organise more number of programmes.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded by the IQAC Coordinator with Vote of Thanks and followed by National Anthem.

P. Sankar
Convener



G. S. Lakshmi
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 209

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
List of Students enrolled for "Basic Computer Course for Dummies"

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
1	17037	D.Anil	M	BC	B.A(HEP)	First
2	17038	M.Ganesh Kumar	M	BC	B.A(HEP)	First
3	17039	B.Maruthi	M	SC	B.A(HEP)	First
4	17040	T.Vinod Kumar	M	BC	B.A(HEP)	First
5	17041	B.Harish	M	BC	B.A(HEP)	First
6	17042	P.D.Shiva Kumar	M	SC	B.A(HEP)	First
7	17043	M.Kaveri	F	SC	B.A(HEP)	First
8	17044	M.Ramesh	M	SC	B.A(HEP)	First
9	17045	G.Ravi Kumar	M	SC	B.A(HEP)	First
10	17046	A.Thippeswamy	M	SC	B.A(HEP)	First
11	17047	P.Bhanu Chandra	M	OC	B.A(HEP)	First
12	17048	K.Sudha Mani	F	BC	B.A(HEP)	First
13	17049	C.K.Girish	M	BC	B.A(HEP)	First
14	17050	S.Irma Shabana	F	BC-E	B.A(HEP)	First
15	17051	K.Nagabhushana	M	BC	B.A(HEP)	First
16	17052	H.Narasimhappa	M	SC	B.A(HEP)	First
17	17053	T.Bhargav	M	BC	B.A(HEP)	First
18	17054	Shaik Mohammad Asif	M	BC-E	B.A(HEP)	First
19	17056	K.Sai Kumar	M	BC	B.A(HEP)	First



G. S. V. K. S. B.
 Principal
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20	17248	U.Naveen	M	BC	B.AHHP	First
21	17078	L.Ajey	M	BC	B.COM (TM)	First
22	17079	C.Zeranna	M	BC	B.COM (TM)	First
23	17081	G.Medhu	M	BC	B.COM (TM)	First
24	17082	U.Manjunath	M	BC	B.COM (TM)	First
25	17083	R.Dinesh	M	ST	B.COM (TM)	First
26	17084	R.Raj Kumar	M	BC	B.COM (TM)	First
27	17086	K.Kalyan Kumar	M	BC	B.COM (TM)	First
28	17088	B.S.Ranga Swamy	M	SC	B.COM (TM)	First
29	17089	T.Chaitnya	F	BC	B.COM (TM)	First
30	17090	Shah Nayaz	M		B.COM (TM)	First
31	17091	C.Sreenivasulu	M	BC	B.COM (TM)	First
32	17092	S. Vishak	M	SC	B.COM (TM)	First
33	17093	B.Sharath Kumar	M	BC	B.COM (TM)	First
34	17095	T.Ganesh	M	BC	B.COM (TM)	First
34	17096	M.Dayananda	M	SC	B.COM (TM)	First
35	17097	E.Sreenivasulu	M	BC	B.COM (TM)	First
36	17080	V.Kalyan Kumar	M	BC	B.COM (TM)	First
37	17250	K.Kishore Kumar	M	BC	B.COM (TM)	First
38	17085	J.Naveen Kumar	M	BC	B.COM (TM)	First
39	17087	B.Satish	M	SC	B.COM (TM)	First
40	17098	P.Anil Kumar	M	BC	B.COM (TM)	First



G. S. Lakshmi
 Principal
 B.D.G.S. COLLEGE
 HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
41	17057	P.R.Siva Prasad	M	SC	B.COM (EM)	First
42	17058	S.Naveen Kumar	M	BC	B.COM (EM)	First
43	17059	P.Keshava Kumar	M	BC	B.COM (EM)	First
44	17060	M.Ahok Kumar	M	SC	B.COM (EM)	First
45	17061	E.Manjunath	M	SC	B.COM (EM)	First
46	17062	B.Divya	F	BC	B.COM (EM)	First
47	17063	C.Vinod	M	BC	B.COM (EM)	First
48	17064	B.Anil Kumar	M	SC	B.COM (EM)	First
49	17065	V.Pavan Kumar Reddy	M	OC	B.COM (EM)	First
50	17066	C.Nagendra	M	BC	B.COM (EM)	First
51	17067	B.Irfan	M	BC-E	B.COM (EM)	First
52	17068	C.J.Dhanunjaya	M	BC	B.COM (EM)	First
53	17069	P.Ramesh	M	BC	B.COM (EM)	First
54	17070	M.Manoj	M	SC	B.COM (EM)	First




 Principal
B.S.G.S. COLLEGE
 HINDUPUR-515201

55	17071	P.R.Sada Siva	M	BC	B.COM (EM)	First
56	17072	M.Pradeep Kumar	M	SC	B.COM (EM)	First
57	17073	M.Sreenivas Kumar	M	SC	B.COM (EM)	First
58	17075	V.Ganga Rathna	F	OC	B.COM (EM)	First
59	17076	D.S.Purvika	F	OC	B.COM (EM)	First
60	17077	G.Sujatha	F	SC	B.COM (EM)	First
61	17234	K.S.Thirumalesh	M	SC	BSC (MPC- EM/TM)	First
62	17235	M.Steindri	M	OC	BSC (MPC- EM/TM)	First
63	17236	K.Ramesh	M	BC	BSC (MPC- EM/TM)	First
64	17237	H.Anand	M	SC	BSC (MPC- EM/TM)	First
65	17238	Y.Sree Teja	M	SC	BSC (MPC- EM/TM)	First
66	17239	K.R.Bhargesh Kumar	M	BC	BSC (MPC- EM/TM)	First
67	17240	K.Mohan Babu	M	BC	BSC (MPC- EM/TM)	First
68	17241	G.V.Darshan	M	BC	BSC (MPC- EM/TM)	First
69	17242	B.Kiran Kumar	M	BC	BSC (MPC- EM/TM)	First
70	16975	B.Bindhu	F	BC	BSC (MPC- EM/TM)	First
71	16977	N.Ganga Devi	F	BC	BSC (MPC- EM/TM)	First



G.S. Vally
Principal
S.D.G.S. COLLEGE
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72	17233	P.Chandra Sekhar	M	ST	BSC (MPC-EM/TM)	Fee
73	17004	G.Manjula	F	BC	BSC CBZ (EM)	Fee
74	17028	P.Supriya	F	OC	BSC CBZ (EM)	Fee
75	17029	N.Neelima	F	SC	BSC CBZ (EM)	Fee
76	17030	G.Lavanya	F	SC	BSC CBZ (EM)	Fee
77	17031	E.Chandani	F	BC	BSC CBZ (EM)	Fee
78	17032	Dudekula Wahida Begum	F	BC-E	BSC CBZ (EM)	Fee
79	17033	E.Subhash Chandra Bose	M	SC	BSC CBZ (EM)	Fee
80	17004	K.Raj Kumar	M	OC	BSC CBZ (EM)	Fee
81	17004	G.Manjula	F	BC	BSC CBZ (EM)	Fee



G.S. Sivab
 Principal
 S.D.G.S. COLLEGE
 HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
82	17001	G.P.Harini	F	SC	BSC CBZ (TM)	First
83	17002	E.Roja	F	SC	BSC CBZ (TM)	First
84	17003	B.Rajini	F	SC	BSC CBZ (TM)	First
85	17005	M.C.Arjani	F	SC	BSC CBZ (TM)	First
86	17006	M.Gayathri	F	SC	BSC CBZ (TM)	First
87	17008	V.Sudarsan	M	SC	BSC CBZ (TM)	First
88	17009	G.Naresh Reddy	M	OC	BSC CBZ (TM)	First
89	17011	G.Narayana Nait	M	ST	BSC CBZ (TM)	First
90	17012	A.Venkatesh	M	SC	BSC CBZ (TM)	First
91	17013	B.Sai	M	BC	BSC CBZ (TM)	First
92	17014	A.Naveen	M	SC	BSC CBZ (TM)	First
93	17016	Y.Vishnu Vandhan Reddy	M	OC	BSC CBZ (TM)	First
94	17017	G.Teja	M	BC	BSC CBZ (TM)	First
95	17018	K.Venkatesh	M	BC	BSC CBZ (TM)	First
96	17019	K.Naresh	M	SC	BSC CBZ (TM)	First




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97	17020	P.Praveen Kumar	M	BC	BSC CBZ (TM)	First
98	17021	C.Muddala Krishna	M	BC	BSC CBZ (TM)	First
99	17022	B.G.Sai Kumar Reddy	M	OC	BSC CBZ (TM)	First
100	17023	K.Harish Babu	M	BC	BSC CBZ (TM)	First
101	17024	B.Naveeneth	M	BC	BSC CBZ (TM)	First
102	17025	M.Lokesh	M	SC	BSC CBZ (TM)	First
103	17027	K.Bhavana	F	BC	BSC CBZ (TM)	First
104	17007	A.Ravi	M	BC	BSC CBZ (TM)	First
105	17223	G.Arun Kumar	M	BC	BA (HET)	First
106	17224	S.Vineeth Kumar	M	SC	BA (HET)	First
107	17225	B.Harish	M	BC	BA (HET)	First
108	17226	C.A.Nareesh	M	SC	BA (HET)	First
109	17227	D.Suhail	M		BA (HET)	First
110	17228	M.Govardhan Babu	M	SC	BA (HET)	First
111	17230	G.Ashok	M	BC	BA (HET)	First



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112	17231	C.N.Pedda Kumar	M	SC	BA (HET)	First
113	17232	N.Shiraha	F	ST	BA (HET)	First
114	17247	S.Maruthi	M	SC	BA (HET)	First
115	17055	N.Thirumalesh	M	SC	BA (HET)	First
116	17221	C.Venu	M	BC	BA (HET)	First
117	17222	G.Ganesh	M	SC	BA (HET)	First
118	17229	K.Vinod	M	BC	BA (HET)	First
119	16632	G.Hemanth	M	BC	B.COM (TM)	Third
120	16633	K.Naveena Chari	M	BC	B.COM (TM)	Third
121	16634	P.R.Ravi Kumar	M	BC	B.COM (TM)	Third
122	16635	C.P.Kolappa	M	SC	B.COM (TM)	Third



G.S. Naidu
Principal
S.D.G.S. COLLEGE
BHAYANDRAH-315 200

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
123	16580	G.Siva Kumar	M	SC	B.A(HET)	Third
124	16581	A.Venkateswara Reddy	M	OC	B.A(HET)	Third
125	16582	M.Jaya Prakash	M	SC	B.A(HET)	Third
126	16583	B.Munera Banu	F	BC-E	B.A(HET)	Third
127	16585	T.Thippeswamy	M	SC	B.A(HET)	Third
128	16587	D.Thimma Raju	M	SC	B.A(HET)	Third
129	16589	J.Sujith	M	BC	B.A(HET)	Third
130	16591	R.Harje Naik	M	ST	B.A(HET)	Third
131	16592	K.Mohan Babu	M	SC	B.A(HET)	Third
132	16593	G.Saja Rayudu	M	OC	B.A(HET)	Third
133	16596	G.Bhargav	M	BC	B.A(HET)	Third
134	16647	A.Sateesh	M	BC	BSC CBZ (TM)	Third
135	16650	P.S.Kumar	M	SC ₁	BSC CBZ (TM)	Third
136	16651	N.Amaramath	M	SC	BSC CBZ (TM)	Third
137	16653	R.Narasimha Reddy	M	OC	BSC CBZ (TM)	Third



G. S. Sivab
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

138	16614	J.Veeresh	M	SC	BSC CBZ (TM)	Third
139	16615	T.Narain Kumar	M	BC	BSC CBZ (TM)	Third
140	16616	K.Hari Kumar	M	BC	BSC CBZ (TM)	Third
141	16619	P.Hemant Kumar	M	BC	B.COM (EM)	Third
142	16610	R.Rubeena Khanm	F	OC	B.COM (EM)	Third
143	16611	K.Harish	M	BC	B.COM (EM)	Third
144	16612	N.Nagathushana	M	BC	B.COM (EM)	Third
145	16615	H.Sirisha	F	SC	B.COM (EM)	Third
146	16616	S.Mahaboub Bee	F	BC-E	B.COM (EM)	Third
147	16619	E.Prabhakar	M	BC	B.COM (EM)	Third
148	16620	K.Narasimha Raju	M	SC	B.COM (EM)	Third
149	16621	P.H.Ravi Teja	M	BC	B.COM (EM)	Third
150	16622	K.Sai Nath	M	BC	B.COM (EM)	Third



G. S. Wadhwa
Principal
B.S.G.S. COLLEGE
BANGALORE - 560025

151	16623	K.Praveen Kumar	M	BC	B.COM (EM)	Third
152	16624	U.Sai Kumar	M	BC	B.COM (EM)	Third
153	16625	S.Mahaboob Bacha	M	BC-E	B.COM (EM)	Third
154	16626	S.Nayak	M	BC-E	B.COM (EM)	Third
155	16305	P.Suneel Sekhar	M	SC	BBA	Third
156	16358	B.Naveen Kumar	M	OC	BBA	Third
157	16359	C.Nani Kumar	M	BC	BBA	Third
158	16360	S.P.Pratiksha	F	OC	BBA	Third
159	16362	C.Ajay Kumar	M	BC	BBA	Third
160	16363	V.Sree Nagalakshmi	F	OC	BBA	Third
161	16364	B.A.Mujahid	M	BC-E	BBA	Third
162	16365	G.Sai Mani Deepika	F	OC	BBA	Third
163	16366	N.Madhu Priya	F	OC	BBA	Third



D. Sankar
Convener

G.S. Sankar
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202
S. Vasanth
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202



S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

CIRCULAR

Date: 01.12.2018

The Department of English is glad to announce that the certificate course in "Soft skills" will be conducted for the students of our college in the college campus. The duration of the course is one month ie.,30days.No fee will be collected from students. The classes will commence from 3-12-18 to 10-01-19. Interested candidates are required to give their names to Smt. D. SasikalaHead, Department of English.

D. Sasikala
Coordinator

G. S. Sivakshi
PRINCIPAL
S.D.G.A. COLLEGE
HINDUPUR-515201.

- Copy to the Library Notice Board
- Copy to the Notice board
- Copy for circulation among the students



G. S. Sivakshi
PRINCIPAL
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE HINDUPUR 2018-2019

soft skills shape the students, both personally and professionally in over all development in their

S.NO	DATE	HOUR	TOPIC	LECTURER NAME
1	3/12/18	4-30 p.m to 5-30 p.m	Soft skills introduction	D.Sasikala
2	4/12/18	4-30 p.m to 5-30 p.m	Importance and measurement of soft skills	D.Sasikala
3	5/12/18	4-30 p.m to 5-30 p.m	Art of negotiations	K.Ameena
4	6/12/18	4-30 p.m to 5-30 p.m	Organising meetings	K.Ameena
5	7/12/18	4-30 p.m to 5-30 p.m	Organisational skills	D.Sasikala
6	10/12/18	4-30 p.m to 5-30 p.m	Motivational skills	D.Sasikala
7	11/12/18	4-30 p.m to 5-30 p.m	setting Goals	k.Ameena
8	12/12/18	4-30 p.m to 5-30 p.m	Career planning	k.Ameena
9	13/12/18	4-30 p.m to 5-30 p.m	work ethic	K.Ameena
10	14/12/18	4-30 p.m to 5-30 p.m	creativity	D.Sasikala
11	15/12/18	4-30 p.m to 5-30 p.m	Self discovery	D.Sasikala
12	17/12/18	4-30 p.m to 5-30 p.m	Positivity and motivation	D.Sasikala
13	18/12/18	4-30 p.m to 5-30 p.m	Inter personal communication	D.Sasikala
14	19/12/18	4-30 p.m to 5-30 p.m	Team work	K.Ameena
15	20/12/18	4-30 p.m to 5-30 p.m	Non verbal communication	K.Ameena
16	21/12/18	4-30 p.m to 5-30 p.m	Decision making and Problem solving skills	D.Sasikala
17	22/12/18	4-30 p.m to 5-30 p.m	Time management	D.Sasikala
18	24/12/18	4-30 p.m to 5-30 p.m	Correction of errors	k.Ameena
19	26/12/18	4-30 p.m to 5-30 p.m	conflict management	k.Ameena
20	27/12/18	4-30 p.m to 5-30 p.m	leader ship	K.Ameena
21	28/12/18	4-30 p.m to 5-30 p.m	Organizational skills	D.Sasikala
22	29/12/18	4-30 p.m to 5-30 p.m	Handling difficult people	k.Ameena
23	30/12/18	4-30 p.m to 5-30 p.m	Adaptability	k.Ameena
24	31/12/18	4-30 p.m to 5-30 p.m	perseverance	k.Ameena
25	2/1/19	4-30 p.m to 5-30 p.m	Managing people	D.Sasikala
26	3/1/19	4-30 p.m to 5-30 p.m	Conflict resolution	D.Sasikala
27	4/1/19	4-30 p.m to 5-30 p.m	critical thinking	K.Ameena
28	7/1/19	4-30 p.m to 5-30 p.m	Hard skills and soft skills	D.Sasikala
29	9/1/19	4-30 p.m to 5-30 p.m	Intra-Personal skills	D.Sasikala
30	10/1/19	4-30 p.m to 5-30 p.m	Negotiation	D.Sasikala

D. Sasikala
Signature of HOD



G. S. Vasanth
Signature of Principal
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.

G. S. Vasanth
PRINCIPAL
SARADAMBA DASA GOVINDAIAH SETTY COLLEGE
HINDUPUR-515 201.

SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE, HINDUPUR 2018-2019

Attendance of 1 year students

S.NO	Student Name	Group	11/2/18	14/2/18	18/2/18	21/2/18	25/2/18	01/3/18	05/3/18	08/3/18	12/3/18	15/3/18	19/3/18	22/3/18	26/3/18	29/3/18	02/4/18	05/4/18	09/4/18	12/4/18	16/4/18	19/4/18	23/4/18	26/4/18	30/4/18	03/5/18	07/5/18	10/5/18	14/5/18	17/5/18	21/5/18	24/5/18	28/5/18	31/5/18		
1	S.MOHAMMAD AQW	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
2	A.THIRUPESWAMY	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
3	B.HARISH	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
4	T.HARIDAY	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
5	B. MADHULI C. GRISH	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
6	C. GRISH	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
7	G. RAVI KUMAR	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
8	N.NARAYANSHUKLA	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
9	K.NAGABHUSHANI	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
10	K.SUDHAMANI	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
11	M. RAMISH	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
12	M.GANESH KUMAR	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
13	U.MANESH KUMAR	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
14	P.D.SARASWATHI	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
15	U. SHAMMA	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
16	L.VINOD KUMAR	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
17	M. RAJEEV	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
18	K.S.THRIVANSHI	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
19	E.SREETHA	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
20	B.KIRAN KUMAR	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
21	D.V.SHAHEEN	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
22	N.SARAD	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
23	K.BHAKTI KUMAR	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
24	K.RAMESH SUDHAN BAI	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
25	U.BINDU	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
26	M.SANDHI	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/

27	B.KAMINI	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
28	K.SARATHI SUDHA	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
29	T. SUDHA SUDHA	B.A	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
30	D. KUNJANILAKSHI	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
31	K.SARATHI	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
32	Y. SHARATHI SUDHAN	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
33	B. DILIP KUMAR	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
34	C. NAGARATHA	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
35	G.KAVITHRA	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
BATCH																																				
36	K.A. SUDHAN REDDY	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
37	K.V. MADHUSUDAN	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
38	B.R. IRAM KISHORE	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
39	K.SHANK	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
40	B.NARAYANA BABU	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
41	B.NARISH	B.SC MPC	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
42	B.M.HANU	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
43	T.Radhika	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
44	V.Arun	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
45	B.Ashok Babu	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
46	B.Shel	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
47	C.Ganesh	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
48	E.Srinidhi	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
49	V.Meeta	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
50	B.Arunachal	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
51	p.Ashwaga Reddy	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
52	A.Roshni	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
53	E.Saravathi	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
54	B.Srinidhi	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
55	B.Srinidhi	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
56	C.Aruna	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
57	p.Ashwaga Reddy	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
58	K.C. Chandana	B.COM COMP	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/
59	N.Vinay Kumar	B.COM COMP	/	/	/																															

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

REPORT ON SOFT SKILLS

The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Soft skills for the duration of 30 days. As it was resolved earlier, the main thrust of the course was to inculcate soft skills for students. The said course was started on 02.12.18 and completed on 10.01.19. A valedictory function was conducted on . The Head of the English department explained briefly the necessity of soft skills in the present world. The principal attended the function and issued the certificates to the students.

G.S. Saradamba
Principal
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR 5152 1



G.S. Saradamba
PRINCIPAL
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

**SDGS College::Hindupur
Department of Physical Education**

2018-19
CIRCULAR

Dt: 06.08.2018

All the students are hereby informed that, the Department of Physical education of this college is going to organize 45 days certificate course in Yoga. All interested students are instructed to register their names with Sri Y.Hemanth Kumar, Physical Director and Course coordinator on or before 09.08.2018. The programme will commence from 13.08.2018.

(Signature)
Physical Director

Physical Director

HINDUPUR-515 201 (S.P)

(Signature)

**PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201**

DEGREE	1 Yr.	2 Yr.	3 Yr.
B.A.	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Sc MPC	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
CBZ	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MPCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MECS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
MSCS	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
B.Com TM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
EM	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
Comp.Appl	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>
BBA	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>

(Signature)
**PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.**

PG Course	1 Yr.	2 Yr.
MBA	<i>(Signature)</i>	<i>(Signature)</i>
M.Com (Prof)	<i>(Signature)</i>	<i>(Signature)</i>

Copy to the notice board
For Circulation to the Students



SDGS College :: Hindupur
Department of Physical Education - 2018-19
Certificate Course In Yoga - Syllabus

Techniques Training and Practice:

Asanas, Prānayama, Kriyas, Bandhas, Mudras, Meditation and other traditional techniques

Unit.1 ASANAS -

- Asanas include warm up exercises, sun salutation variations, traditional hatha, vinyasa flow (various thematic sessions ie hip opening, heart opening, chakra balancing), art of sequencing (opening, warmup, going in and out, finishing, relaxation), modifications for beginners, Standing Asanas, Forward bends, backbends, inversions, twists, balancing asanas like_1. Shrishtasana, 2. Crocodile Practices (Four variations) 3. Pavan muktasana 4. Naukasana, 5. Sarvangasana, 6. Matsyasana, 7. Halasana 8. Karnapidasana 9. Bhujangasana, 10. Shalabhasana 11. Dhanurasana 14. Vakrasana, 15. Ardha-Matsyendrasana, 16. Gomukhasana, 17. Matsyendrasana, 18. Mayurasana

Unit.2 PRANAYAMA -

- Introduction to various meditation techniques. The purpose & benefits of meditation, breathing techniques ie. Kapala Bhati, Anuloma Viloma, Bhastrika, Brahmari, Shitali and Ujjayi, Sitkari, Suryabhedana, Chandra bhedana

Unit.3. SHATKRIYAS -

- Shatkriyas or Shatkarmas are yogic purification techniques of the body that cleanse inner tracts (respiratory tract & digestive tract) to help prepare the body for proper practice of yogasana and pranayama ie. Jala Neti, Sutra Neti, Kapal Bhati, Trataka, Dhauti (Vamana, Danda, Vastra) Agnisara, Shankhprakashana

Unit.4. Bandhas

Jalandhara Bandha, Uddiyana Bandha, Jicha Bandha, Mula Bandha

Unit.5. Other Practices

- Meditation Techniques, Suryanamaskar, Some physical exercises.




G.S. Sivababu
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.

[Signature]
Physical Director
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)

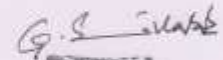
SDGS College :: Hindupur
Department of Physical Education
Certificate Course in Yoga - 2018-19

Names of the students who enrolled

S.No-	Admn No	Name of the Student	Gender	Caste Category	Year and Group
1	17038	M.Ganesh Kumar	M	BC	I BA HEP
2	17223	G.Arun kumar	M	BC	I BA HET
3	17232	N.Shirisha	F	ST	I BA HET
4	17247	S.Maruthi	M	SC	I BA HET
5	16973	O.Uma	F	BC	I B.SC MPSC
6	16970	C.Kiran	M	BC	I B.SC MPSC
7	16978	G.Sreekanth	M	BC	I B.SC MPSC
8	17145	U.Sony	F	BC	I B.COM CA
9	17148	G.Rani	F	BC	I B.COM CA
10	17155	S.Lavanya	F	BC	I B.COM CA
11	17162	T.Harish	M	BC	I B.COM CA
12	17163	M.C.Ganesh	M	BC	I B.COM CA
13	17171	A.Sireesh Kumar	M	SC	I B.COM CA
14	17174	B.Diwakar Reddy	M	OC	I B.COM CA
15	17175	M.Diwakar Reddy	M	OC	I B.COM CA
16	16781	P.Venkata Shalini	F	OC	II BBA
17	16783	N.Sai Kalyani	F	BC	II BBA
18	16786	J.Bhavana	F	BC	II BBA
19	16788	C.K.Uday Kumar	M	SC	II BBA
20	16791	K.Arun Kumar	M	BC	II BBA
21	16805	M.Vijayakanth	M	BC	II BBA
22	16801	E.Nikhil	M	OC	II BBA
23	16792	Param Preeth Singh	M	OC	II BBA
24	16739	N.Lokesh	M	SC	II BZC EM
25	16737	B.Sai Prakash	M	SC	II BZC EM
26	16746	B.Priyanka	F	BC	II BZC EM
27	16843	P.Sai Kumar	M	BC	II B.COM CA
28	16845	E.Jayaram	M	BC	II B.COM CA
29	16857	P.Bhargavi	F	OC	II B.COM CA
30	16858	B.Malathi	F	BC	II B.COM CA


 Department of Physical Education
 Physical Director
 S.D.G.S.College,
 HINDUPUR - 515 202 (A.P.)




 Principal
S.D.G.S. COLLEGE
 HINDUPUR-515 202


 PRINCIPAL
S.D.G.S. COLLEGE
 HINDUPUR-515 201.

SDGS COLLEGE: HINDUPUR
Department of physical Education

Valedictory Report on
Certificate Course In Yoga-2018-19

Dt: 30-10-2018

The art of practicing yoga is essential for every person as it helps in controlling an individual's mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind; it also helps manage stress and anxiety, keeping in view of the Benefits of Yoga the Department of physical Education has organized 45 days **Certificate Course In Yoga** on 13-08-2018. 30 students were registered For this programme.

The Valedictory function of the programme is started at 4:00 pm on 30-10-2018 inviting the Principal, and the Physical Director on to the Dias. The Principal of the College in his inaugural speech congratulated the Physical Director for organising this kind of programme in the college for the benefit of students.

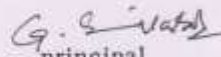
The Physical Director has assured their cooperation for conducting these kinds of programs in every year. The Students who enrolled in this programme has expressed their satisfaction towards the programme.

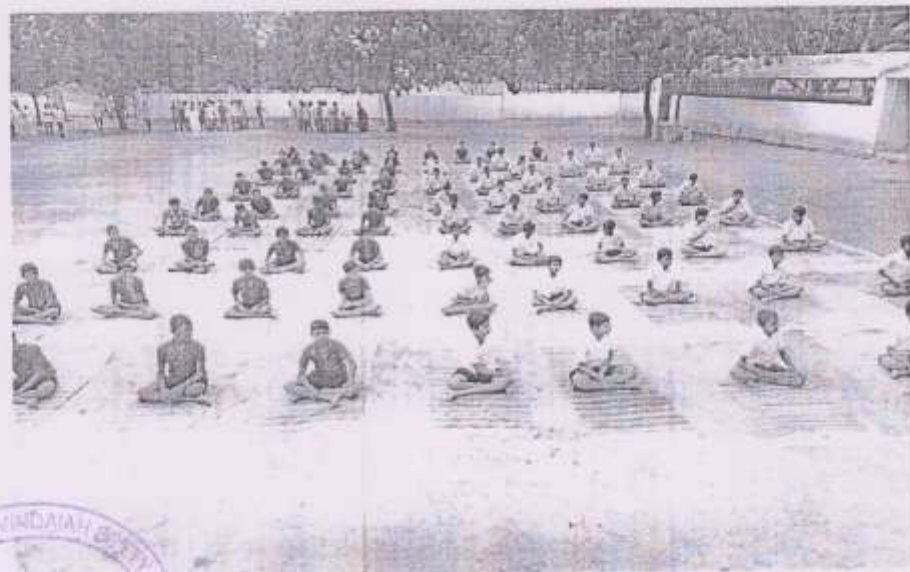
The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded with Vote of Thanks by the Additional Physical Director.


Physical Director
S.D.G.S.College,
HINDUPUR - 515 202 (A.P.)




PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.


principal
Principal
S.D.G.S. COLLEGE
HINDUPUR



[Handwritten Signature]
Physical Director
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)

[Handwritten Signature]
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR - 515 201.

[Handwritten Signature]
Principal
S.D.G.S. COLLEGE
HINDUPUR - 515 201

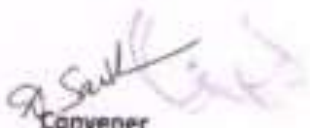
SDGS College:: Hindupur


Competitive Examinations and Career Counselling Cell

Circular

Date : 20/08/2018

All the students are hereby informed that the Competitive Examinations Career Counselling Cell is going to organize a 30 days basic Information and Communication Technology programme entitled "Basic Computer Course for Dummies" in association with Department of Computer Science of our college. All the interested students are instructed to enrol their names with Sri G. JeelanBasha, Head Department of Computer Science and obtain the syllabus on or before 30-08-2018. The Programme will commence from 04/09/2018.


Convener
Competitive Examinations and
Career Counselling Cell


Head
Department of
Computer Science


Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

Copy to
All Notice Boards
For Circulation to Students

I BA(HEP) ✓
I BCOM(TM/EM) ✓
I BSC MPC(EM/TM) ✓
I BSC CBZ(EM) ✓
I BSC CBZ(TM) ✓
I BA(HET) ✓
I BCOM(TM) ✓
III BA(HET) ✓
III BSC CBZ(TM) ✓
III BBA ✓




Principal
S.D.G.S. COLLEGE
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SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
Syllabus for "Basic Computer Course for Dummies"

Objective

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course, the incumbent will be able to use the computer for basic purposes of preparing his personnel / business letters.

- Will be able to create data and basic operation with data using spreadsheet.
- Will be able to create and use basic presentation
- Will be able to view information on internet (the web)
- Will be able to create email account and send / receive emails
- Will be able to use Digital Financial Services
- Will be able to use Social Media, e-Governance and their usage etc.

This course will allow non computer science students to be part of computer users list by making them Digitally Literate.

Duration: The Course duration is of 45 days.

Unit -1: Introduction to Computer- Introduction, Objectives, Computer and Latest IT gadgets, Computers & its applications, IT gadgets and their applications, Basics of Hardware and Software, Hardware, Central Processing Unit, Input devices, Output devices, Computer Memory & storage, Connecting Keyboard, Mouse, Monitor and Printer to CPU, Software, Application Software, Systems Software, Mobile Apps, Summary

After completion of this unit, the candidate will be able to:

- Aware about computers, IT gadgets and their applications.
- Get familiar with various input, output and hardware components of a computer along with storage devices.
- Get familiar with how the keyboard, mouse, monitor and printer are connected to CPU
- Get familiar with various types of softwares used for computer and mobile apps.

Unit-2 Introduction to Operating System – Introduction, Objectives, Operating System, Operating Systems for Desktop and Laptop, Operating Systems for Mobile




Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

Phone and Tablets, User Interface for Desktop and Laptop, Task Bar, Icons & Shortcuts, Running an Application, Operating System Simple Setting, Using Mouse, Changing System Date and Time, Changing Display Properties, To Add or Remove Program and Features, File and Folder Management, Types of File Extensions, Summary.

After completing this unit, the student can able to:

- Well acquainted with Operating System and its applications for both desktop and mobile devices.
- able to identify various desktop screen components and modify display properties, date, time etc.
- able to add and remove new program and features, manage files and folders.
- Get aware of various types of file extensions.

Unit -3 Word Processing – Introduction, Objective, Word Processing Basics, Opening Word Processing Package, Title Bar, Menu Bar, Toolbars & Sidebar, Creating a New Document, Opening and Closing Documents, Opening Documents, Save and Save As, Closing Document, Using The Help, Page Setup, Print Preview, Printing of Documents, PDF file and Saving a Document as PDF file, Text Creation and manipulation, Document Creation, Editing Text, Text Selection, Cut, Copy and Paste, Font, Color, Style and Size selection, Alignment of Text, Undo & Redo, AutoCorrect, Spelling & Grammar, Find and Replace, Formatting the Text, Paragraph Indentation, Bullets and Numbering, Change case, Header & Footer, Table Manipulation, Insert & Draw Table, Changing cell width and height, Alignment of Text in cell, Delete / Insertion of Row, Column and Merging & Splitting of Cells, Border and Shading, Shortcut Keys, Summary

After completion of this unit, the student will have

- Basic Knowledge of Word Processing, their usage, details of word processing screen.
- Opening, saving and printing a document including pdf files.
- Document creation, formatting of text, paragraph and whole document.
- Inserting Header and Footer on the document.
- Finding text on a word document and correcting spellings.
- Able to insert and manipulate tables, enhance table using borders and shading features.

Unit -4 : Working with Spread Sheet – Introduction, Objectives, Elements of Spread Sheet, Creating of Spread Sheet, Concept of Cell Address [Row and Column] and selecting a Cell, Entering Data [text, number, date] in Cells, Page Setup, Printing of



G.S. Sivakumar
Principal
G.S. COLLEGE
HINDUPUR - 515102

sheet, Saving Spread sheet, Opening and Closing, Manipulation of Cells & Worksheet, Modifying / Editing Cell Content, Formatting Cell (Font, Alignment, Style), Cut, Copy, Paste & Paste Special, Changing Cell Height and Width, Inserting and Deleting Rows, Column, AutoFill, Formulas, Functions and Charts, Using Formulas for Numbers (Addition, Subtraction, Multiplication & Division), AutoSum, Functions (Sum, Count, MAX, MIN, AVERAGE), Summary

After completion of this unit, the student will have good hands-on practice on

- Basic Knowledge of Spreadsheet Processing, their usage, details of Spreadsheet screen.
- Opening, saving and printing a sheet.
- Worksheet creation, inserting and editing data in cells.
- Managing Cell heights and automatically filling the values using AutoFill
- Inserting and deleting rows /columns.
- Applying basic formulas and functions.

Unit-5 Creating Presentations – Introduction, Objectives, Creation of Presentation, Creating a Presentation Using a Template, Creating a Blank Presentation, Inserting & Editing Text on Slides, Inserting and Deleting Slides in a Presentation, Saving a Presentation, Manipulating Slides, Inserting Table, Adding ClipArt Pictures, Inserting Other Objects, Resizing and Scaling an Object, Presentation of Slides, Choosing a Set Up for Presentation, Running a Slide Show, Transition and Slide Timings, Automating a Slide Show, Printing Slides and Handouts, Summary

After completion of this unit, the student can able to have good hands-on practice on

- Basic Knowledge of presentations.
- Opening/saving a presentation and printing of slides and handouts.
- Manipulate slides to enhance the look of the slides as well as whole presentation by inserting a picture, objects, formatting etc.
- Running a slide show with various transitions.

Unit-6 Introduction to Network & Internet – Introduction, Objectives, Basic of Computer Networks, Local Area Network (LAN), Wide Area Network (WAN), Internet, Concept of Internet & WWW, Applications of Internet, Website Address and URL, ISP and Role of ISP, Modes of Connecting Internet (Hotspot, Wi-Fi, LAN Cable, Broadband, USB Tethering), Popular Web Browsers (Internet Explorer/Edge, Chrome, Mozilla Firefox,



G.S. Sivakshi
Principal
B.D.G.S. COLLEGE
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Opera etc.), Exploring the Internet, Surfing the web, Popular Search Engines, Searching on Internet, Downloading Web Pages, Printing Web Pages, Summary

After completion of this chapter, candidate will be able to:

- Gather knowledge of various types of networks.
- Get an overview of Internet, its applications and various browsers available to access the internet.
- Connect to Internet using various modes of connections/ devices available.
- Can search Information on the Internet on various topics.
- Download and print web pages.

Unit -7 E-mail, Social Networking and e-Governance Services – Introduction, Objectives, Structure of E-mail, Using E-mails, Opening Email account, Mailbox: Inbox and Outbox, Creating and Sending a new E-mail, Replying to an E-mail message, Forwarding an E-mail message, Social Networking & e-Commerce, Netiquettes, Overview of e-Governance Services, Summary

After completion of this unit, the student will able to:

- Create an email account, compose an email, reply an email and send the email along with attachments.
- Get familiar with Social Networking, Instant Messaging and Blogs.
- Get familiar with e-Governance Services, e-Commerce and Mobile Apps.

Unit-8 Digital Financial Tools and Applications – Introduction, Objectives, Digital Financial Tools, Card (Credit / Debit), Internet Banking, National Electronic Fund Transfer (NEFT), Real Time Gross Settlement (RTGS), Immediate Payment Service (IMPS), Online Bill Payment, Summary

After completion of this unit, the student can be able to:

- Know the Digital Financial Tools.
- Get Knowledge of Internet Banking Modes.
- Get familiar with e-Governance Services, e-Commerce


Head

Department of Computer Science




Principal
S.D.G.S. COLLEGE
WUNDUPUR-515 202

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell

Valedictory Report on
"Basic Computer Course for Dummies" Programme on 04/09/2018

The knowledge of information and Communication Technology is essential for every person in order to perform their day-to-day life and to secure jobs, keeping this in mind the Competitive Examinations and Career Counselling Cell has organised 45 days Programme entitled "Basic Computer Course for Dummies" on 04/09/2018 and this program was conducted in association with Department of Computer Science. For this programme 150 students were registered.

The Valedictory function of the programme is started at 11:00 Am on 04/09/2018 by inviting the Principal, Programme Convener and the Head Department of Computer Science on to the Dias. The Principal of the College in his inaugural speech congratulated the Convener of the Programme and Computer Science Department for organising this kind of programme in the college for the benefit of students. In his speech the principal explained the importance of ICT knowledge in this 21st century for securing jobs after the graduation / Post-Graduation.

The Convener of the Programme has given an inspiring speech in connection to the ICT usage in all the sectors. The Head Department of Computer Science has assured their cooperation for conducting these kinds of programs for the benefit of the students. The Students who enrolled in this programme has expressed their satisfaction towards the programme and requested the principal to organise more number of programmes.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded by the IQAC Coordinator with Vote of Thanks and followed by National Anthem.

P. Sankar
Convener



G. S. Lakshmi
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

SDGS College :: Hindupur
Competitive Examinations and Career Counselling Cell
List of Students enrolled for "Basic Computer Course for Dummies"

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
1	17037	D.Anil	M	BC	B.A(HEP)	First
2	17038	M.Ganesh Kumar	M	BC	B.A(HEP)	First
3	17039	B.Maruthi	M	SC	B.A(HEP)	First
4	17040	T.Vinod Kumar	M	BC	B.A(HEP)	First
5	17041	B.Harish	M	BC	B.A(HEP)	First
6	17042	P.D.Shiva Kumar	M	SC	B.A(HEP)	First
7	17043	M.Kaveri	F	SC	B.A(HEP)	First
8	17044	M.Ramesh	M	SC	B.A(HEP)	First
9	17045	G.Ravi Kumar	M	SC	B.A(HEP)	First
10	17046	A.Thippeswamy	M	SC	B.A(HEP)	First
11	17047	P.Bhanu Chandra	M	OC	B.A(HEP)	First
12	17048	K.Sudha Mani	F	BC	B.A(HEP)	First
13	17049	C.K.Girish	M	BC	B.A(HEP)	First
14	17050	S.Irenia Shabana	F	BC-E	B.A(HEP)	First
15	17051	K.Nagabhushana	M	BC	B.A(HEP)	First
16	17052	H.Narasimhappa	M	SC	B.A(HEP)	First
17	17053	T.Bhargava	M	BC	B.A(HEP)	First
18	17054	Shaik Mohammad Asif	M	BC-E	B.A(HEP)	First
19	17056	K.Sai Kumar	M	BC	B.A(HEP)	First



G. S. V. K. S.
 Principal
SDGS COLLEGE
 HINDUPUR-515 207

20	17248	U.Naveen	M	BC	B.AHHP	First
21	17078	L.Ajey	M	BC	B.COM (TM)	First
22	17079	C.Zeranna	M	BC	B.COM (TM)	First
23	17081	G.Medhu	M	BC	B.COM (TM)	First
24	17082	U.Manjunath	M	BC	B.COM (TM)	First
25	17083	R.Dinesh	M	ST	B.COM (TM)	First
26	17084	R.Raj Kumar	M	BC	B.COM (TM)	First
27	17086	K.Kalyan Kumar	M	BC	B.COM (TM)	First
28	17088	B.S.Ranga Swamy	M	SC	B.COM (TM)	First
29	17089	T.Chaitnya	F	BC	B.COM (TM)	First
30	17090	Shah Nayaz	M		B.COM (TM)	First
31	17091	C.Sreenivasulu	M	BC	B.COM (TM)	First
32	17092	S. Vishak	M	SC	B.COM (TM)	First
33	17093	B.Sharath Kumar	M	BC	B.COM (TM)	First
34	17095	T.Sanesh	M	BC	B.COM (TM)	First
34	17096	M.Dayananda	M	SC	B.COM (TM)	First
35	17097	E.Sreenivasulu	M	BC	B.COM (TM)	First
36	17080	V.Kalyan Kumar	M	BC	B.COM (TM)	First
37	17250	K.Kishore Kumar	M	BC	B.COM (TM)	First
38	17085	J.Naveen Kumar	M	BC	B.COM (TM)	First
39	17087	B.Satish	M	SC	B.COM (TM)	First
40	17098	P.Anil Kumar	M	BC	B.COM (TM)	First



G.S. Lakshmi
Principal
B.D.G.S. COLLEGE
HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
41	17057	P.R.Siva Prasad	M	SC	B.COM (EM)	First
42	17058	S.Naveen Kumar	M	BC	B.COM (EM)	First
43	17059	P.Keshava Kumar	M	BC	B.COM (EM)	First
44	17060	M.Ahok Kumar	M	SC	B.COM (EM)	First
45	17061	E.Manjunath	M	SC	B.COM (EM)	First
46	17062	B.Divya	F	BC	B.COM (EM)	First
47	17063	C.Vinod	M	BC	B.COM (EM)	First
48	17064	B.Anil Kumar	M	SC	B.COM (EM)	First
49	17065	V.Pavan Kumar Reddy	M	OC	B.COM (EM)	First
50	17066	C.Nagendra	M	BC	B.COM (EM)	First
51	17067	B.Irfan	M	BC-E	B.COM (EM)	First
52	17068	C.J.Dhanunjaya	M	BC	B.COM (EM)	First
53	17069	P.Ramesh	M	BC	B.COM (EM)	First
54	17070	M.Manoj	M	SC	B.COM (EM)	First




 Principal
B.S.G.S. COLLEGE
 HINDUPUR-515201

55	17071	P.R.Sada Siva	M	BC	B.COM (EM)	First
56	17072	M.Pradeep Kumar	M	SC	B.COM (EM)	First
57	17073	M.Sreenivas Kumar	M	SC	B.COM (EM)	First
58	17075	V.Ganga Rathna	F	OC	B.COM (EM)	First
59	17076	D.S.Purvika	F	OC	B.COM (EM)	First
60	17077	G.Sujatha	F	SC	B.COM (EM)	First
61	17234	K.S.Thirumalesh	M	SC	BSC (MPC-EM/TM)	First
62	17235	M.Steindri	M	OC	BSC (MPC-EM/TM)	First
63	17236	K.Ramesh	M	BC	BSC (MPC-EM/TM)	First
64	17237	H.Anand	M	SC	BSC (MPC-EM/TM)	First
65	17238	Y.Sree Teja	M	SC	BSC (MPC-EM/TM)	First
66	17239	K.R.Bhargesh Kumar	M	BC	BSC (MPC-EM/TM)	First
67	17240	K.Mohan Babu	M	BC	BSC (MPC-EM/TM)	First
68	17241	G.V.Darshan	M	BC	BSC (MPC-EM/TM)	First
69	17242	S.Kiran Kumar	M	BC	BSC (MPC-EM/TM)	First
70	16979	B.Bindhu	F	BC	BSC (MPC-EM/TM)	First
71	16977	N.Ganga Devi	F	BC	BSC (MPC-EM/TM)	First



G.S. Vaddi
Principal
S.D.G.S. COLLEGE
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72	17233	P.Chandra Sekhar	M	ST	BSC (MPC-EM/TM)	Fee
73	17004	G.Manjula	F	BC	BSC CBZ (EM)	Fee
74	17028	P.Supriya	F	OC	BSC CBZ (EM)	Fee
75	17029	N.Neelima	F	SC	BSC CBZ (EM)	Fee
76	17030	G.Lavanya	F	SC	BSC CBZ (EM)	Fee
77	17031	E.Chandani	F	BC	BSC CBZ (EM)	Fee
78	17032	Dudekula Wahida Begum	F	BC-E	BSC CBZ (EM)	Fee
79	17033	E.Subhash Chandra Bose	M	SC	BSC CBZ (EM)	Fee
80	17004	K.Raj Kumar	M	OC	BSC CBZ (EM)	Fee
81	17004	G.Manjula	F	BC	BSC CBZ (EM)	Fee



G.S. Sivab
 Principal
 S.D.G.S. COLLEGE
 HINDUPUR-515 202

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
82	17001	G.P.Harini	F	SC	BSC CBZ (TM)	First
83	17002	E.Roja	F	SC	BSC CBZ (TM)	First
84	17003	B.Rajini	F	SC	BSC CBZ (TM)	First
85	17005	M.C.Arjani	F	SC	BSC CBZ (TM)	First
86	17006	M.Gayathri	F	SC	BSC CBZ (TM)	First
87	17008	V.Sudarsan	M	SC	BSC CBZ (TM)	First
88	17009	G.Naresh Reddy	M	OC	BSC CBZ (TM)	First
89	17011	G.Narayana Nait	M	ST	BSC CBZ (TM)	First
90	17012	A.Venkatesh	M	SC	BSC CBZ (TM)	First
91	17013	B.Sai	M	BC	BSC CBZ (TM)	First
92	17014	A.Naveen	M	SC	BSC CBZ (TM)	First
93	17016	Y.Vishnu Vardhan Reddy	M	OC	BSC CBZ (TM)	First
94	17017	G.Teja	M	BC	BSC CBZ (TM)	First
95	17018	K.Venkatesh	M	BC	BSC CBZ (TM)	First
96	17019	K.Naresh	M	SC	BSC CBZ (TM)	First




 Principal
 B.D.G.S. COLLEGE
 HINDUPUR-515 202

97	17020	P.Praveen Kumar	M	BC	BSC CBZ (TM)	First
98	17021	C.Muddala Krishna	M	BC	BSC CBZ (TM)	First
99	17022	B.G.Sai Kumar Reddy	M	OC	BSC CBZ (TM)	First
100	17023	K.Harish Babu	M	BC	BSC CBZ (TM)	First
101	17024	B.Naveeneth	M	BC	BSC CBZ (TM)	First
102	17025	M.Lokesh	M	SC	BSC CBZ (TM)	First
103	17027	K.Bhavana	F	BC	BSC CBZ (TM)	First
104	17007	A.Ravi	M	BC	BSC CBZ (TM)	First
105	17223	G.Arun Kumar	M	BC	BA (HET)	First
106	17224	S.Vineeth Kumar	M	SC	BA (HET)	First
107	17225	B.Harish	M	BC	BA (HET)	First
108	17226	C.A.Nareesh	M	SC	BA (HET)	First
109	17227	D.Suhail	M		BA (HET)	First
110	17228	M.Govardhan Babu	M	SC	BA (HET)	First
111	17230	G.Ashok	M	BC	BA (HET)	First



G. S. Govindiah
Principal
S.D.G.S. COLLEGE
WARANGAL - 515 007

112	17231	C.N.Pedda Kumar	M	SC	BA (HET)	First
113	17232	N.Shiraha	F	ST	BA (HET)	First
114	17247	S.Maruthi	M	SC	BA (HET)	First
115	17055	N.Thirumalesh	M	SC	BA (HET)	First
116	17221	C.Venu	M	BC	BA (HET)	First
117	17222	G.Ganesh	M	SC	BA (HET)	First
118	17229	K.Vinod	M	BC	BA (HET)	First
119	16632	G.Hemanth	M	BC	B.COM (TM)	Third
120	16633	K.Naveena Chari	M	BC	B.COM (TM)	Third
121	16634	P.R.Ravi Kumar	M	BC	B.COM (TM)	Third
122	16635	C.P.Kolappa	M	SC	B.COM (TM)	Third



G.S. Naidu
Principal
S.D.G.S. COLLEGE
BHAYANDRAH-315 200

S.No	Admission Number	Name of the Student	Gender	Caste Category	Group	Year
123	16580	G.Siva Kumar	M	SC	B.A(HET)	Third
124	16581	A.Venkateswara Reddy	M	OC	B.A(HET)	Third
125	16582	M.Jaya Prakash	M	SC	B.A(HET)	Third
126	16583	B.Munera Banu	F	BC-E	B.A(HET)	Third
127	16585	T.Thippeswamy	M	SC	B.A(HET)	Third
128	16587	D.Thimma Raju	M	SC	B.A(HET)	Third
129	16589	J.Sujith	M	BC	B.A(HET)	Third
130	16591	R.Harje Naik	M	ST	B.A(HET)	Third
131	16592	K.Mohan Babu	M	SC	B.A(HET)	Third
132	16593	G.Saja Rayudu	M	OC	B.A(HET)	Third
133	16596	G.Bhargav	M	BC	B.A(HET)	Third
134	16647	A.Sateesh	M	BC	BSC CBZ (TM)	Third
135	16650	P.S.Kumar	M	SC ₁	BSC CBZ (TM)	Third
136	16651	N.Amaramath	M	SC	BSC CBZ (TM)	Third
137	16653	R.Narasimha Reddy	M	OC	BSC CBZ (TM)	Third



G. S. Sivab
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

138	16614	J.Veeresh	M	SC	BSC CBZ (TM)	Third
139	16615	T.Narain Kumar	M	BC	BSC CBZ (TM)	Third
140	16616	K.Hari Kumar	M	BC	BSC CBZ (TM)	Third
141	16619	P.Hemant Kumar	M	BC	B.COM (EM)	Third
142	16610	R.Rubeena Khanm	F	OC	B.COM (EM)	Third
143	16611	K.Harish	M	BC	B.COM (EM)	Third
144	16612	N.Nagathushana	M	BC	B.COM (EM)	Third
145	16615	H.Sirisha	F	SC	B.COM (EM)	Third
146	16616	S.Mahaboub Bee	F	BC-E	B.COM (EM)	Third
147	16619	E.Prabhakar	M	BC	B.COM (EM)	Third
148	16620	K.Narasimha Raju	M	SC	B.COM (EM)	Third
149	16621	P.H.Ravi Teja	M	BC	B.COM (EM)	Third
150	16622	K.Sai Nath	M	BC	B.COM (EM)	Third



G. S. Wadhwa
Principal
B.S.G.S. COLLEGE
BANGALORE - 14 200

151	16623	K.Praveen Kumar	M	BC	B.COM (EM)	Third
152	16624	U.Sai Kumar	M	BC	B.COM (EM)	Third
153	16625	S.Mahaboob Bacha	M	BC-E	B.COM (EM)	Third
154	16626	S.Nayak	M	BC-E	B.COM (EM)	Third
155	16305	P.Suneel Sekhar	M	SC	BBA	Third
156	16358	B.Naveen Kumar	M	OC	BBA	Third
157	16359	C.Nani Kumar	M	BC	BBA	Third
158	16360	S.P.Pratiksha	F	OC	BBA	Third
159	16362	C.Ajay Kumar	M	BC	BBA	Third
160	16363	V.Sree Nagalakshmi	F	OC	BBA	Third
161	16364	B.A.Mujahid	M	BC-E	BBA	Third
162	16365	G.Sai Mani Deepika	F	OC	BBA	Third
163	16366	N.Madhu Priya	F	OC	BBA	Third



G.S. islah
 Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

S. Vasth
 Principal
S.D.G.S. COLLEGE
HINDUPUR-515 202

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

CIRCULAR

Date: 28-11-2015.

The Department of English is glad to announce that the certificate course in 'Soft skills' will be conducted for the students of our college in the college campus. The duration of the course is one month i.e., 30 days. No fee will be collected from students. The classes will commence from 2-12-15 to 8-01-20. Interested candidates are required to give their names to Smt. D. Sasikala Head, Department of English.

D. Sasi
Coordinator



G.S. Saradamba
Principal
S.D.G.S. COLLEGE
HINDUPUR-515 201.

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Copy for circulation among the students

G.S. Saradamba
Principal
SARADAMBA DASA GOVINDIAH SETTY COLLEGE
HINDUPUR-515 201.

SOFT SKILLS
DEPARTMENT OF ENGLISH
SDGS COLLEGE HINDUPUR 2019-2020

soft skills shape the students both personally and professionally in over all development in their

S.NO	DATE	HOUR	TOPIC	LECTURER NAME
1	2/12/19	4-30 p.m to 5-30 p.m	Soft skills introduction	D.Sasikala
2	3/12/19	4-30 p.m to 5-30 p.m	Importance and measurement of soft skills	D.Sasikala
3	4/12/19	4-30 p.m to 5-30 p.m	Art of negotiations	R.N.Sruthi
4	5/12/19	4-30 p.m to 5-30 p.m	Organising meetings	R.N.Sruthi
5	6/12/19	4-30 p.m to 5-30 p.m	Organisational skills	D.Sasikala
6	7/12/19	4-30 p.m to 5-30 p.m	Motivational skills	D.Sasikala
7	9/12/19	4-30 p.m to 5-30 p.m	setting Goals	D.Sasikala
8	10/12/19	4-30 p.m to 5-30 p.m	Career planning	D.Sasikala
9	11/12/19	4-30 p.m to 5-30 p.m	work ethic	D.Sasikala
10	12/12/19	4-30 p.m to 5-30 p.m	creativity	D.Sasikala
11	13/12/19	4-30 p.m to 5-30 p.m	Self discovery	D.Sasikala
12	16/12/19	4-30 p.m to 5-30 p.m	Positivity and motivation	D.Sasikala
13	17/12/19	4-30 p.m to 5-30 p.m	Inter personal communication	D.Sasikala
14	18/12/19	4-30 p.m to 5-30 p.m	Team work	R.N.Sruthi
15	19/12/19	4-30 p.m to 5-30 p.m	Non verbal communication	D.Sasikala
16	20/12/19	4-30 p.m to 5-30 p.m	Decision making and Problem solving skills	D.Sasikala
17	21/12/19	4-30 p.m to 5-30 p.m	Time management	D.Sasikala
18	23/12/19	4-30 p.m to 5-30 p.m	Correction of errors	D.Sasikala
19	24/12/19	4-30 p.m to 5-30 p.m	conflict management	R.N.Sruthi
20	26/12/19	4-30 p.m to 5-30 p.m	Leader ship	R.N.Sruthi
21	27/12/19	4-30 p.m to 5-30 p.m	Organizational skills	R.N.Sruthi
22	28/12/19	4-30 p.m to 5-30 p.m	Handling difficult people	R.N.Sruthi
23	30/12/19	4-30 p.m to 5-30 p.m	Adaptability	R.N.Sruthi
24	31/12/19	4-30 p.m to 5-30 p.m	perseverance	R.N.Sruthi
25	2/1/20	4-30 p.m to 5-30 p.m	Managing people	D.Sasikala
26	3/1/20	4-30 p.m to 5-30 p.m	Conflict resolution	D.Sasikala
27	4/1/20	4-30 p.m to 5-30 p.m	critical thinking	D.Sasikala

28	6/1/20	4-30 p.m to 5-30 p.m	Hard skills and soft skills	D.Sasikala
29	7/1/20	4-30 p.m to 5-30 p.m	Intra-Personal skills	D.Sasikala
30	9/1/20	4-30 p.m to 5-30 p.m	Negotiation	D.Sasikala

D. Sasikala
 Member of HOD

G.S. Vasishth
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515 201.



G.S. Vasishth
 PRINCIPAL
 SARADAMBA DASA GOVINDIAH SETTY COLLEGE
 HINDUPUR-515 201.

S.D.G.S AIDED DEGREE COLLEGE, HINDUPUR

DEPARTMENT OF ENGLISH

REPORT ON SOFT SKILLS

The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Soft skills for the duration of 30 days. As it was resolved earlier, the main thrust of the course was to inculcate soft skills for students. The said course was started on 02.12.19 and completed on 08.01.2020. A valedictory function was conducted on . The Head of the English department explained briefly the necessity of soft skills in the present world. The principal attended the function and issued the certificates to the students.



G. S. Vikas
Principal
**PRINCIPAL,
S.D.G.S. COLLEGE
HINDUPUR-515 201**

G. S. Vikas
**PRINCIPAL
SARADAMBA DASA GOVINDIAH BETTY
HINDUPUR-515 201.**

SDGS College::Hindupur
Department of Physical Education

2019-20
 CIRCULAR

Dt: 09.07.2019

All the students are hereby informed that, the Department of Physical education of this college is going to organize 45 days certificate course in Yoga. All interested students are instructed to register their names with Sri Y.Hemanth Kumar, Physical Director and Course coordinator on or before 11.07.2019. The programme will commence from 15.07.2019.

[Signature]
 Physical Director
 PRINCIPAL

[Signature]
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515201

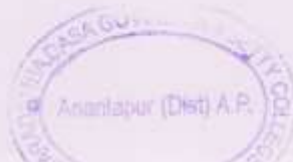
HINDUPUR - 515 201

DEGREE	1 Yr.	2 Yr.	3 Yr.
B.A.	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
B.Sc MPC	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
CBZ	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
MPCS	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
MECS	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
MSCS	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
B.Com TM	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
EM	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Comp.Appl	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
BBA	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

[Signature]
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515 201

PG Course	1 Yr.	2 Yr.
MBA	<i>[Signature]</i>	<i>[Signature]</i>
M.Com (Prof)	<i>[Signature]</i>	<i>[Signature]</i>

Copy to the notice board
 For Circulation to the Students



SDGS College :: Hindupur
Department of Physical Education - 2019-2020
Certificate Course In Yoga - Syllabus

Techniques Training and Practice:

Asanas, Pranayama, Kriyas, Bandhas, Mudras, Meditation and other traditional techniques

Unit.1.ASANAS –

- Asanas include warm up exercises, sun salutation variations, traditional hatha, vinyasa flow (various thematic sessions ie hip opening, heart opening, chakra balancing), art of sequencing (opening, warmup, going in and out, finishing, relaxation), modifications for beginners, Standing Asanas, Forward bends, backbends, inversions, twists, balancing asanas like 1. Shrisasana, 2. Crocodile Practices (Four variations) 3. Pawanmuktasana 4. Naukasana, 5 Sarvangasana, 6. Matsyasana, 7. Halasana, 8. Karnapidasana 9. Bhujangasana, 10. Shalabhasana 11. Dhanurasana 14. Vakrasana 15. Ardha-Matsyendrasana 16. Gomukhasana 17. Matsyendrasana 18. Mayurasana

Unit.2.PRANAYAMA –

- Introduction to various meditation techniques, The purpose & benefits of meditation, breathing techniques ie. Kapalabhati, Anuloma Viloma, Bhastrika, Brahmari, Shitali and Ujjayi, Sitkari, Suryabhedana, Chandra bhedana

Unit.3.SHATKRIYAS –

Shatkriyas or Shatkarmas are yogic purification techniques of the body that cleanse inner tracts (respiratory tract & digestive tract) to help prepare the body for proper practice of yogasana and pranayama ie. Jala Neti, Sutra Neti, Kapal Bhati, Trataka, Dhauti (Vamana, Danda, Vasira) Agnisara, Shankhprakhachalana

Unit.4.Bandhas

- Jalandhara Bandha, Uddiyana Bandha, Jicha Bandha, Mula Bandha

Unit.5.Other Practices

- Meditation Techniques, Suryanamaskar, Some physical exercises,



G. S. Sivakumar
PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515201

[Signature]
Physical Director
Physical Director
S.D.G.S. College
HINDUPUR - 515 202 (A.P.)

SDGS College :: Hindupur
Department of Physical Education
Certificate Course in Yoga - 2019-20

Names of the students

S.No	Student Enrollment No	Name of the Student	Gender	Caste Category	Group Admitted
1	17340	L.Sunitha	F	BC	I BA HEP
2	17337	V.Swetha	F	BC	I BA HEP
3	17336	T.Sujatha	F	SC	I BA HEP
4	17344	M.K.Ganesh	M	SC	I BA HEP
5	17348	B.Sravani	F	SC	I BA HET
6	17349	N.Sreenivasulu	M	BC	I BA HET
7	17352	C.Naresh	M	SC	I BA HET
8	17354	U.Ashok	M	SC	I BA HET
9	17533	K.Geetha	F	BC	I B.SC MPCS
10	17537	P.Ajay Kumar	M	SC	I B.SC MPCS
11	17540	G.Jonathan	M	BC	I B.SC MPCS
12	17541	L.Adi Narayana	M	BC	I B.SC MPCS
13	17412	G.Sujatha	F	SC	I B.COM CA
14	17413	G.Anajn Kumar	M	SC	I B.COM CA
15	17541	L.Adi Narayana	M	BC	I B.SC MPCS
16	17417	H.Y.Hema Latha	F	BC	I B.COM CA
17	17424	S.Raj Kumar	M	BC	I B.COM CA
18	17426	C.Charan Kumar	M	BC	I B.COM CA

19	17428	B.Anil Kumar	M	BC	I B.COM CA
20	17436	M.Srikanth	M	SC	I B.COM CA
21	17441	P.Dinesh	M	OC	I B.COM CA
22	17363	T.Dhanish	M	BC	I BBA
23	17368	K.Praveen Kumar	M	BC	I BBA
24	17373	M.Trinath	M	SC	I BBA
25	17321	P.Ravali	F	BC	I BZC EM
26	17292	P.B.Amrutha	F	BC	I BZC TM
27	17057	P.R.Siva Prasad	M	SC	II B.COM EM
28	17062	B.Divya	F	BC	II B.COM TM
29	17159	L.Mahesh Babu	M	BC	II B.COM CA
30	17117	K.Siva Kumar	M	OC	II BBA

[Signature]
 Department of Physical Education
 Physical Director
 S.D.G.S.College,
 HINDUPUR - 515 202 (A.P.)

G.S. Sivabala
 Principal
 S.D.G.S. COLLEGE
 HINDUPUR-515 202



G.S. Sivabala
 PRINCIPAL
 S.D.G.S. COLLEGE
 HINDUPUR-515201.

SDGS COLLEGE: HINDUPUR
Department of physical Education

Valedictory Report on
Certificate Course in Yoga-2019-20

Dt: 03-10-2019

The art of practicing yoga is essential for every person as it helps in controlling an individual's mind, body and soul. It brings together physical and mental disciplines to achieve a peaceful body and mind; it also helps manage stress and anxiety. Keeping in view of the Benefits of Yoga the Department of physical Education has organised 45 days **Certificate Course In Yoga** on 15-07-2019. 30 students were registered For this programme.

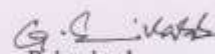
The Valedictory function of the programme is started at 4:00 pm on 03-10-2019 inviting the Principal, and the Physical Director on to the Dias. The Principal of the College in his inaugural speech congratulated the Physical Director for organising this kind of programme in the college for the benefit of students..

The Physical Director has assured their cooperation for conducting these kinds of programs in every year. The Students who enrolled in this programme has expressed their satisfaction towards the programme.

The Valedictory function is ended by distributing the certificates to the students who are enrolled in the Programme and the programme is concluded with Vote of Thanks by the Additional Physical Director .


Physical Director
Physical Director,
S.D.G.S. College,
HINDUPUR - 515 202 (A.P.)


PRINCIPAL
S.D.G.S. COLLEGE
HINDUPUR-515 201.


Principal
S.D.G.S. COLLEGE
HINDUPUR

